



INVITATION FOR BIDS (IFB)

The Chairman, Department Procurement Committee, on behalf of Ceylon Petroleum Storage Terminals Limited (CPSTL) will receive sealed bids for the following subject work.

Description of work	Non Refundable Bidding Document Fee (Per Set) Rs.	Eligibility & Experience	Estimate Rs. Million	Bidding documents could be obtained	Bid Validity Period	Bid Opening Date & Time	Refundable Bid Security	Pre bid meeting Date & time
Supply of Labour for Cleaning of Drains, Interceptors and Clearing of Foliage at CPSTL Oil Installation, Kolonnawa Bid No: KPR / 44 / 2020	Rs.3,000.00	Business Registration: Specialty: Supply of Labour Services Experience: (i) Experience in supply of Labour Services (At least 02 similar valued services successfully completed within last 05 years) And (ii) shall be actively involved in the field of supply of Labour services for Reputed Institutions.	8.4	0900 to 1400 hrs up to 07.12.2020	08.03.2021	On. 08.12.2020 at 1400 hrs	Rs.75,000.00 & valid up to 05.04.2021	On 27.11.2020 at 1000 hrs via video conference method

Interested parties may refer the bidding document (*only for viewing purpose*) and obtain necessary information through the website www.cpstl.lk.

The bidders who are eligible to quote the tender, could obtain the original bidding documents (full set) on submission of a written request (*the request letter shall be on the company letter head and signed by an authorized person*) via an email to procure@cpstl.lk during working days from **0900 hrs. to 1400 hrs, from Monday 23rd November 2020 till Monday 07th December 2020**. Considering bidder's request, Manager Procurement, CPSTL may issue the consent via email for depositing the non-refundable bidding document fee of as stated above, if appropriate.

On receipt of non- refundable bidding document fee to CPSTL account, bidding documents (full set) will be issued by Procurement Function via email.

Bids shall be submitted on the bidding document obtainable from Procurement Function and duly filled bidding documents may be sent by post/courier under registered cover or sealed cover **to reach** the Chairman, Department Procurement Committee, C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01st Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya or could be deposited in the tender box kept at the main entrance of CPSTL, on or before **1400 hrs. on Tuesday 08th December 2020**.

In case, the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled bidding documents in PDF format via email to tenders@cpstl.lk **to reach** on or before **1400 hrs. on Tuesday 08th December 2020**, at their own discretion. However, the original bid document shall be securely kept to be submitted to the Manager Procurement when requested.

Bids will be closed at 1400 hrs. on Tuesday 08th December 2020 and will be opened immediately thereafter at the office of Manager (Procurement). Due to the prevailing COVID-19 pandemic situation in the country, the authorized representatives of the bidders may allow to participate / witness the tender opening procedure via video conferencing method.

A pre bid meeting will be held with the prospective parties or their authorized representative/s to clarify any matters relating to the document at **1000 hrs. on Friday 27th November 2020** via video conference method. Interested parties shall send their request to participate the pre bid meeting to email procure@cpstl.lk at or before **1400 hrs. on Thursday, 26th November 2020**, in order to send the link to video conference.

Any of the party who wishes to submit a bid, shall register himself at the Department of Registrar of Companies www.drc.gov.lk (e-ROC) as per the Public Contracts Act, No. 03 of 1987 for every public contract value exceeding Sri Lankan Rupees **Five million** (LKR 5,000,000.00).

All bids shall be valid and accompanied by bid security as stated above.

Any clarification shall be sought from the Manager (Procurement) on Telephone No. 011-2572156/5663121.

The Chairman, Department Procurement Committee,
C/O Manager Procurement,
Ceylon Petroleum Storage Terminals Limited,
Procurement Function, New Building,
Oil Installation,
Kolonnawa,
Wellampitiya.

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