

INVITATION FOR PROPOSAL (IFP)
CEYLON PETROLEUM STORAGE TERMINALS LIMITED
PROCUREMENT OF DIGITAL EXAMINATION PORTAL
RFP REF NO: KPR/30/2026

The Chairman, Department Procurement Committee (Minor) on behalf of the Ceylon Petroleum Storage Terminals Limited (CPSTL), Kolonnawa, Wellampitiya hereby invites sealed Proposals for the **Procurement of Digital Examination Portal**.

Bidding will be conducted through **Limited National Bidding procedure using the Single Stage – Two Envelope method**.

Interested parties may refer the Request for Proposal (*only for viewing purpose*) and obtain necessary information through the websites www.cpstl.lk and the original Request for Proposal in English language (full set) could be obtained from the undersigned or via email on submission of a written request (*the request letter shall be on the company letter head and signed by an authorized person*) during working days between **0900 hrs. and 1400 up to 30.07.2026**, upon payment of a non-refundable Request for Proposal fee of **Sri Lankan Rupees Two Thousand (LKR 2,000.00)**, per document.

Proposers are requested to inspect the Request for Proposal prior to purchase and once it is purchased, Request for Proposal fee is not refundable for any reason whatsoever

Proposals shall be submitted on the Request for Proposal issued by the Procurement Function-CPSTL and the original of the duly filled Proposals may be sent by post/courier under registered cover or sealed cover **to reach** the Chairman, Department Procurement Committee (Minor), C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01st Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya or could be deposited in the tender box kept at the main entrance of CPSTL, on or before **14.00 hrs. on 31.07.2026** Late Proposals will be rejected.

Proposals **will be closed at 14.00 hrs. on 31.07.2026** and will be opened immediately thereafter at the office of Manager (Procurement) in the presence of the authorized representatives of the Proposers who chose to attend. Only one (01) authorized representative of each Proposer shall be permitted to witness the opening of the Technical Proposals

A Pre- Proposals meeting will be held at 1000 hrs on **22.07.2026** at the HR Function, New Building, Ceylon Petroleum Storage Terminals Limited, Kolonnawa. In case, the proposers are unable to participate the pre-Proposals meeting, they can participate via video conferencing method. Interested parties who wish to participate in the Pre-Proposals meeting shall send their request to email procure@cpstl.lk at or before 1400 hrs. (IST) on **21.07.2026**.

Proposals **shall be valid up to 18.09.2026** from the date of opening of the Proposal.

Proposals shall be accompanied by a **Proposal security of Sri Lankan Rupees Fifty thousand (LKR 50,000.00), which shall be valid until 16.10.2026**, from the date of opening of the RFPs.

Proposers shall register themselves at the Department of Registrar of Companies www.drc.gov.lk (e-ROC) in accordance with the Public Contracts Act. No 3 of 1987.

Clarifications (if any) shall be sought from the Manager Procurement on **Tel: +94-11-2572156, Email: procure@cpstl.lk**.

**The Chairman
Department Procurement Committee (Minor)
C/o Manager Procurement
Ceylon Petroleum Storage Terminals Limited
Procurement Function, 01st Floor, New Building
Kolonnawa, Wellampitiya.**