

**DESIGN, SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF CCTV
SURVEILLANCE SYSTEM FOR MUTHURAJAWELA TERMINAL AND 10 BULK DEPOTS**

TENDER REFERENCE: KPR/45/2025

**MINUTES OF THE PRE-BID MEETING AND THE SITE VISIT HELD AT 10.00 A.M. ON
12.08.2025 AT THE MUTHURAJAWELA TERMINAL OF CEYLON PETROLEUM STORAGE
TERMINALS LIMITED.**

The meeting was chaired by the Actg. Terminal Manager, Muthurajawela Terminal. The bidders were briefed on the background, scope of work, and specifications of the procurement.

Subsequently, all bidders participated in a site visit with CPSTL officials.

The matters discussed and the decisions taken are as follows.

| Item | Issue | Decision of CPSTL |
|-------------|------------------------------|---|
| 01 | Bidders' Queries | All bidders' queries pertaining to the tender shall be submitted in writing or via email to the Procurement Manager no later than 18.08.2025. CPSTL's responses to these queries will be circulated to all bidders on 21.08.2025. |
| 02 | Bid Closing/ Opening Date | All bidders requested an extension of the bid closing date by two weeks. CPSTL agreed to consider the request, and upon obtaining the necessary approvals, all bidders will be duly notified |
| 03 | Clarification Deadline | CPSTL stated that clarification responses will be issued only for requests submitted to the Procurement Function no later than one week before the bid closing date, due to the nature of the bid being a design-and-build project. |