



## BID NOTICE

### BID FOR THE PROVISION OF HEALTH INSURANCE COVERS FOR THE PERMANENT EMPLOYEES OF CEYLON PETROLEUM STORAGE TERMINALS LIMITED 2025/2026 BID NO: KPR/29/2025

The Chairman, Department Procurement Committee (Major) on behalf of the Ceylon Petroleum Storage Terminals Limited (CPSTL), Kolonnawa, Wellampitiya hereby invites sealed bids (**Direct basis**) from eligible, reputed Insurance brokers Agents and Insurance Service Providers who are registered under the Insurance Regulatory Commission of Sri Lanka (IRCSL) for the above procurement.

Non-Refundable Procurement Document Fee Rs.	Procurement documents could be obtained 0900 to 1400 hrs. up to	Bid / Closing Opening Date & Time	Bid Validity Period	Refundable Bid Security	Pre bid meeting Date/ Time and Venue
16,000.00	25.08.2025	On 26.08.2025 at 1400 hrs	25.11.2025	Rs.600,000.00 & valid up to 23.12.2025	On 14.08.2025 @ 1000 am CPSTL Boardroom

#### Eligibility criteria for contract awarding as stated in the Procurement Document.

Interested parties may view the procurement document and obtain necessary information via the website [www.cpstl.lk](http://www.cpstl.lk). The original procurement document can be obtained from the undersigned, as per the date and time stated above. Alternatively, bidders may request the original Procurement documents by making a **non-refundable** cash payment to the CPSTL bank account (details provided in the procurement document). A copy of the payment proof (Deposit slip/ receipt), along with a written request on the company's letterhead, should be sent via email to [procure@cpstl.lk](mailto:procure@cpstl.lk) during the same period and times mentioned above. Upon receipt of the non-refundable fee in the CPSTL account, the full set of procurement documents will be issued by the Procurement Function via email / by hand.

Bids shall be submitted on the procurement document obtainable from Procurement Function and duly filled procurement documents may be sent by post/courier under registered cover or in a sealed envelope, addressed to the undersigned or could be deposited in the tender box kept at the main entrance of CPSTL on or before as stated **above**.

In case, the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled Procurement Documents in PDF format via email to [tenders@cpstl.lk](mailto:tenders@cpstl.lk) to reach on or before as **stated above**, at their own discretion.

Bids will be closed as stated above and will be opened immediately thereafter at the office of Manager Procurement, in the presence of the authorized representative of the bidders who chose to attend.

Any clarification shall be sought from the Manager (Procurement) on Telephone No. 011-2572156/2572155, Fax: 0112074299, E-mail: [procure@cpstl.lk](mailto:procure@cpstl.lk)

The Chairman,  
Department Procurement Committee (Major),  
C/o Manager Procurement,  
Ceylon Petroleum Storage Terminals Limited,  
Procurement Function,  
1<sup>st</sup> Floor, New Building,  
Oil Installation, Kolonnawa, Wellampitiya.