

**INVITATION FOR BIDS (IFB)****CEYLON PETROLEUM STORAGE TERMINALS LIMITED****REFURBISHMENT OF TANK FARM CONTROL ROOM, MOTOR CONTROL CENTRE AND LOADING PUMPHOUSE AT MUTHURAJAWELA TERMINAL  
KPR/63/2025**

1. The Chairman, Department Procurement Committee, on behalf of the *Chairman, Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa* now invites sealed bids from eligible and qualified bidders for ‘**Refurbishment of Tank Farm Control Room, Motor Control Centre and Loading Pumphouse at Muthurajawela Terminal**’.

The work consists of includes of renovate the damaged asbestos ceiling which is part of office area and minor repairs in building and RCC floor etc.

The Construction period is **90 Calendar Days**.

2. Bidding will be conducted through **National Competitive Bidding Procedure (NCB)**.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements
4. Qualification requirements to qualify for contract award include:
5. (*Proofs shall be submitted along with the bid*)

**a) CIDA registration required**

<b>Specialty</b>	:	Building works
<b>Grade</b>	:	C8 or Above

**b) Experience Requirement**

experience in successfully completed at least two similar projects involving building painting or renovation works

AND

at least two projects involving blast cleaning and painting of large steel structures using two-component epoxy paints within the last five years.

(Documentary evidence, including Certificates of Completion and financial documents, shall be provided with the Bid)

**c) Schedule of Key Personnel**

01 Nos of Technical Officer possessing a National Certificate in Technology (NCT – Civil) or an equivalent qualification with a minimum of two years of experience in similar building painting or renovation work

And

01 Nos of Supervisor holding NVQ Level 5 or an equivalent qualification with at least five years of experience in blast cleaning and painting of large steel structures using two-component epoxy paints within the last five years.

Proof of such experience shall be submitted with the Bid

6. Interested bidders may obtain further information from the Manager Procurement of the Ceylon Petroleum Storage Terminals Limited, (Tele Phone+94 112572156, 2572155 and Tele Fax: +94 11 2074299 and Email: [procure@cpstl.lk](mailto:procure@cpstl.lk) and inspect the bidding documents free of charge during any working days from 0900 hrs to 1500 hrs. at the address given below. However, the bidders can inspect the bidding document (excluding drawings) from CPSTL website; [www.cpstl.lk](http://www.cpstl.lk) .
7. A complete set of Bidding Documents in English language may be purchased by interested bidders may obtain the Bidding Documents through any of the following methods:

**(a) In-Person Collection:**

By submitting a written application to The Manager (Procurement), Procurement Function Ceylon Petroleum Storage Terminals Limited (CPSTL), 1st Floor, New Administration Building Oil Installation, Kolonnawa, between **01.12.2025** and **15.12.2025**, on working days from 0900 hrs to 1400 hrs, along with your request, you must provide proof of payment of a non-refundable fee of LKR 3,000.00. Payment can be made:

- In cash at the Cash Counter, Old Administration Building, CPSTL, Kolonnawa, or
- By bank transfer to the CPSTL account (details given below), and submit a copy of the bank slip or transfer confirmation.

**(b) By Email Request:**

Making a cash payment of the non-refundable fee of LKR 3,000.00 to the CPSTL bank account (bank details provided below), and Sending proof of payment (a copy of the bank slip or transfer confirmation), along with a written request on company letterhead, via email to [procure@cpstl.lk](mailto:procure@cpstl.lk) , between **01.12.2025** and **15.12.2025**, on working days from 0900 hrs to 1400 hrs. Upon receipt of the non-refundable fee in the CPSTL account, the full set of bidding documents will be issued via email by the Procurement Function.

**[Your reference details (Applicant Name, Company Name, Tender Number [KPR/63/2025]) should be stated in your receipt.]**

**Account Details**

Account Holder: Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa,, Wellampitiya,  
 Account No: 004-1-001-9-0208672  
 Bank & Branch: People's Bank  
 Corporate Branch  
 No. 91, All Ceylon Hindu Congress (ACHC) Building,  
 Sir Chittampalam A. Gardiner Mawatha. Colombo 02,

Bidding Document (excluding drawings) available on the web is only for viewing purposes, and Bids shall be submitted using a Hard Copy of the Bidding Document purchased from CPSTL

6. Bids shall be submitted on the bidding document obtainable from Procurement Function and duly filled bidding documents may be sent by post/courier under registered cover or sealed cover to reach **The Chairman, Department Procurement Committee (Minor), C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01st Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya** or could be deposited in the tender box kept at the main entrance of CPSTL, on or before 1400 hrs. on **16.12.2025**.
7. In case the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled bidding documents in PDF format via email to [tenders@cpstl.lk](mailto:tenders@cpstl.lk) to reach on or before 1400 hrs. on **16.12.2025** subject to following conditions.
  - i. Submission of the bid via email is at the bidder's own discretion.
  - ii. If the bidder intends to submit a bank guarantee or bank draft as the bid security (instead of a direct deposit to the CPSTL bank account), the **original bank guarantee / draft** must be sent or hand-delivered to the above address by 1400 hrs. on **16.12.2025**
  - iii. The title and closing date of the tender must be indicated as the subject of the email.
  - iv. The size of an email (including attachments) must not exceed 20 MB. If the attachment exceeds 20 MB, the bidder must split the attachments and send them as separate emails (e.g., 01 of 03, 02 of 03, 03 of 03).
  - v. Direct links to external sites or shared folders (e.g., Google Drive) are strictly prohibited.
  - vi. Do not CC or BCC any other official or personal email IDs of CPSTL staff.
  - vii. The original Procurement Document must be securely kept and submitted to the Manager Procurement upon request. However, the original bid document will only be used for filing purposes and not for verification against the e-bid.
8. Bids will be closed at 1400 hrs. on **16.12.2025** and will be opened immediately thereafter at the office of Manager Procurement, in the presence of the authorized only one representative of the bidder who chose to attend.
9. Bids shall be valid up to **03.03.2026**
10. All bids shall be accompanied by a Bid Security of **Rs. 98,000.00 (Rupees Ninety-Eight Thousand only)** Bid Security shall be valid up to **31.03.2026**
11. Any of the following party who wishes to submit a bid, shall register himself at the Department of Registrar of Companies [www.drc.gov.lk](http://www.drc.gov.lk) (e-ROC) as per the Public Contracts Act, No. 03 of 1987 for every public contract value exceeding Sri Lankan Rupees Five million (LKR 5,000,000).
  - i. An agent, sub-agent, representative or nominee must be registered prior to the closing of the Bid/Tender.
  - ii. If the tender applicant and the tenderer is the same party he must be registered prior to the award of the tender.

However, this registration will be verified by CPSTL at the preliminary evaluation of Bids. In case of failure to meet this legal requirement, the Bid shall be rejected.

Contact details of the Registrar: Department of Registrar of Companies, "Samagam Medura", No. 400, D R Wijewardena Mawatha, Colombo 10 / Tel.: +94-11-2689208 / +94-11-2689209 / Email: registrar@drc.gov.lk (Contact details may vary from actuals & CPSTL does not take any responsibility in this regard)

The address(es) referred to above is (are):

**The Chairman  
Departmental Procurement Committee (DPC-Minor),  
C/O Manager Procurement,  
Ceylon Petroleum Storage Terminals Limited  
Procurement Function, 1st floor, New Building,  
Oil Installation, Kolonnawa,  
Wellampitiya.  
Telephone: +94 11 2572156, +94 11 5750764  
Fax : +9411 2572155 Email : procure@cpstl.lk**