



**CEYLON PETROLEUM STORAGE TERMINALS LIMITED**

**TENDER DOCUMENT**

**FOR**

**SALE OF TANK NO. 31**

**TENDER NO. KPR/57/2025**

**[Item Located Zone 08 at CPSTL – Kolonnawa]**

**C/o, Chairman,  
Department Procurement Committee,  
Manager (Procurement)  
Ceylon Petroleum Storage Terminal Limited,  
Procurement Function,  
01<sup>st</sup> Floor, New Building,  
Kolonnawa,  
Wellampitiya.**

**Tel : 011-25750764/0112572156**

**Fax : 011-2074299**

**E- Mail : [procure@cpstl.lk](mailto:procure@cpstl.lk)**



**TENDER NOTICE**  
**CEYLON PETROLEUM STORAGE TERMINALS LIMITED**  
**TENDER NO: KPR /57/ 2025**  
**SALE OF TANK NO. 31**

The Chairman, Department Procurement Committee (Minor), Ceylon Petroleum Storage Terminals Limited (CPSTL), will receive sealed bids for the sale of Tank No. 31.

<b>Non-Refundable Tender Document Fee (Per Set)</b>	<b>Tender documents could be obtained</b>	<b>Tender Opening</b>	<b>Tender Validity Period</b>	<b>Refundable Tender Security</b>	<b>Pre-tender meeting and Site Inspection Date &amp; time</b>
Rs.3,000.00	0900 to 1400 hrs up to 15.12.2025	On 16.12.2025 at 1400 hrs	16.03.2026	Rs.50, 000.00 & Valid up to 15.04.2026	On 10.12.2025 @ 1000 am at <b>Stores Function, CPSTL Kolonnawa</b>

Interested parties may refer the tender document (only for viewing purpose) and obtain necessary information through the website [www.cpstl.lk](http://www.cpstl.lk) and the original Tender Document could be obtained from the undersigned as stated above date and time.

The parties interested could inspect the above tank which is Located at CPSTL Kolonnawa by making a prior appointment with the Stores Manager on **Tel: 0112072187**

Tenders shall be submitted on the Tender Document obtainable from Procurement Function and duly filled Tender Documents may be sent by post/courier under registered cover or sealed cover **to reach** the Chairman,,C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01<sup>st</sup> Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya or could be deposited in the tender box kept at the main entrance of CPSTL, on or before **as stated above**.

In case, the Tenderders are unable to submit the original tenders as above, they could submit the scanned copy of the duly filled tender documents in PDF format via email to [tenders@cpstl.lk](mailto:tenders@cpstl.lk) to reach on or before as stated above, at their own discretion. The original Tender document shall be securely kept to be submitted to the Manager Procurement when requested, however their original Tenders will be obtained only for the filing purpose, not for verification against the e-bid.

Bids will be closed as stated above and will be opened immediately thereafter at the office of Manager Procurement, in the presence of the authorized only one representative of the Tenderders who chose to attend.

The tender & tender security shall be valid as stated above.

Any clarification shall be sought from the Manager (Procurement) on Telephone No. 011-2572156/2572155, Fax: 0112074299, E-mail: [procure@cpstl.lk](mailto:procure@cpstl.lk)

**The Chairman,  
Department Procurement Committee,  
C/o Manager Procurement,  
Ceylon Petroleum Storage Terminals Limited,  
Procurement Function,  
01<sup>st</sup> Floor, New Building,  
Kolonnawa,**

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## CEYLON PETROLEUM STORAGE TERMINALS LIMITED

### THE SALE OF TANK NO 31

KPR/57/2025

#### 1. TERMS & CONDITIONS

Recipient No : .....

Date : .....

Name : .....

#### TERMS & CONDITIONS OF THE TENDER

1. Sealed Tenders are invited by the Chairman, Procurement Committee, Ceylon Petroleum Storage Terminals Limited (CPSTL) for the “**SALE OF TANK NO 31 KPR/57/ 2025**” which are Located at the Zone 08, Kolonnawa
2. Tender documents could be obtained from the office of the Manager Procurement, Procurement Function, 01<sup>st</sup> Floor, New Administration Building, Oil Installation, Kolonnawa, Wellampitiya up to **15.12.2025** on working days from **0900 hrs** to **1400 hrs** on a cash deposit of **Rs. 3000.00** which is non-refundable.
3. The parties interested could inspect the above items which are kept at our Auction yard, Kolonnawa by making a prior appointment with the Manager (Stores) on **Tel: 011-2572107 or 011-2072187. (Inspection visit shall not be allowed additionally)**
4. Tenderer are requested to inspect and satisfy themselves with regard to the conditions of these items prior to submitting their tenders as no complain whatsoever will be entertained once the tenders are being opened and no refunds of payments would be made under any circumstances, against payments made on award of tender.
5. All offers should legibly written / typed in the space provided in the attached price schedule (**Annexure – A**) against the relevant place and submitted in duplicate along with the annexed Non - Collusion Affidavit form (**Annexure – B**) and Form of Tender (**Annexure – C**) duly signed by the tenderer. Also, tenderer should provide a copy of **National Identity card (ID copy)** with the tender document.
6. Each perfected tender should be accompanied by an on demand Tender Security to the value of **Rs. 50,000.00** received from a recognized bank operated in Sri Lanka with the authority of a license issued by the monitoring board (Central Bank) of Sri Lanka. or you can deposit the same amount to CPSTL for the Tender Security. Tenders not accompanied by Tender Security's will be rejected. The Form of Tender Security is attached to the Tender Document. (**Annexure- D**) the tender security shall be valid until **15.04.2026**.
7. The tender shall be valid until **16.03.2026**.

8. Tenders enclosed in the envelope provided, shall be deposited in the tender box provided at the office of the Manager (Procurement), Procurement Function, 01<sup>st</sup> Floor, New Building, Oil Installation, Kolonnawa or sent under registered cover to reach him before **1400 hrs on 16.12.2025**
9. Tender will be closed at **1400 hrs on 16.12.2025** and will be opened immediately thereafter at the office of Manager Procurement, Procurement Function, 1<sup>st</sup> Floor, New Administration Building, Oil Installation, Kolonnawa. Tenders or their authorized representatives will be permitted to be present at the opening of the Tender.
10. In case the Tenderers are unable to submit the original tenders as above, they could submit the scanned copy of the duly filled Tender Documents in PDF format via email to tenders@cpstl.lk to reach on or before 1400 hrs. on 16.12.2025, subject to following conditions.
  - Submission of the tender via email is at own discretion of the bidder.
  - The title and the closing date of the tender shall be indicated as the subject of the email.
  - Size of an email (with attachment) shall be limited to the maximum of 20 MB. In case the size of an attachment exceeds 20 MB, the tenderers are requested to split the attachments and send as separate emails (i.e. 01 of 03, 02 of 03 etc.,).
  - Do not CC/BCC to any other official/personal email IDs of CPSTL staff. Tenderers sent to any other email IDs is strictly not entertained.
  - However, the original tender shall be sent to CPSTL prior to finalize the technical evaluation.
11. Tenderer are required to offer a rate for per tank including all taxes (18% VAT + other taxes))
12. The successful Tenderer on being notified by the CPSTL of the acceptance of his/their tender or any portion of the tender shall within five (05) working days of such notifications pay the full value of accepted tender by cash and make arrangements to remove the relevant “tank” out of CPSTL premises at his own expense within seven (07) working days from the date of the payment.
13. The successful tenderer is required to make the full payment for awarded tank & part payment would not be entertained and once, they taken the awarded Tank, no any return policy to return the item. **If the Successful tenderer dose not agreed to accept the Letter of Award his Tender Security shall be forfeited.**
14. Successful tenderer/s should completely remove the in awarded tank of and should not leave any of the as remainders. Failing to do so will result the payments being made forfeited as no time extensions would be granted to make payment or for removal.
15. The successful tenderers shall adhere to the safety and security regulations of the CPSTL,

A temporary fire barrier shall be erected between cutting tank and Other Tank, as required using corrugated metal sheets. It should be in a height of at least 1 m beyond the tank roof top position. Starting level of the fire barrier can be decided to the contractor depending on his design. However, it shall be approved by CPSTL. It should be erected in such a way as to give positive fire isolation. Further pipe rack running by the tank and all valves should be covered by a fire blanket. details instruction will be given at the site visit. pre-Tender meeting.

In removing the materials from the premises of the CPSTL, and any damage caused to the CPSTL property/equipment should make good in condition at their own expense.

16. The successful tenderer shall adhere to the safety and security regulations of the CPSTL, in removing the materials from the premises of the CPSTL, and any damage caused to the CPSTL property/equipment should make good in condition at their own expense.
17. Loading equipment (fork lift) will be provided by CPSTL. If any other equipment required for should be brought by the tenderer, for which prior approval should be obtained from Manager (Stores).
18. If any successful tenderer is unable to personally report to CPSTL Kolonnawa for collection of items they could nominate a person certifying the specimen signature in writing (if a company on a company letter head) to manager Procurement, CPSTL.
19. Tender Securities of the unsuccessful tenderers shall be released only after the tenders are finalized. The Tender securities of the successful tenderer will be released only after the satisfactory removal of the materials.
20. Evaluation will be based on item wise price of quoted tank

## PRICE SCHEDULE

NO #	Description	Qty	TENDER PRICE (WITH TAXES) (PER LOT)											
1	Sale of Tank No. 31 Located in Zone 08 Diameter 42.68 m Height 18.27 m Total Weight – 287.35 (Tones) (Shall No. 1,4,5,6,7 hand rail- splitters 92.73, bottom and floating roof 194.62)	1	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>/</td><td></td><td></td></tr></table> <div>(In numeric)</div> <div>.....</div> <div>(In Word)</div>									/		
								/						

**\* Above mentioned Tender prices are inclusive of 18% VAT.**

The undersigned having read the conditions of the tender makes the offer in compliance with subject to all the conditions thereof, and agree to abide by the terms and conditions set out in the tender.

Vat No : .....

Name of Tenderer : .....

Address : .....

: .....

: .....

Tele. No : .....

Fax No : .....

Signature of Tenderer : .....

Date : .....

**NON-COLLUSION AFFIDAVIT  
SALE OF TANK NO 31 (KPR/57/2025)**

I ..... of  
.....as the tenderer or agent (bearing NIC No.  
.....) hereby solemnly, sincerely, and truly declares and affirms/makes an oath and states  
as follows;

- a) That I have not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership representing me, entered into any combination, collusion, or similar agreement with any person in connection with the price to be tender;
- b) That I or anyone representing me has not taken any step whatsoever to prevent any person from tendering, nor to induce anyone to refrain from tendering; and
- c) That this tender is made without reference to any other tender and without any agreement, understanding, or combination with any other person in reference to this tender.

I further states that no person, firm, or corporation has received or will receive, directly or indirectly, any rebate, fee, gift, commission, or thing of value in connection with the submission of this tender.

I accept full responsibility for ensuring the absence of collusion and hereby pledges to abide by fair and ethical competition practices throughout the tender process and fully comply with the applicable Procurement Guidelines.

I hereby affirm, under the penalties for perjury, that all statements made by me in this affidavit are true and correct.

The foregoing Affidavit having been duly read over and explained by me to the Affirming above named and he/she having understood the contents therein and admitted to be correct, affirmed and set his/her signature hereto before me) on this .... day of ... at ...

.....  
**Signature of Tenderer**

BEFORE ME,

**NIC No.....  
(Please Attached ID Copy)**

JUSTICE OF THE PEACE/COMMISSIONER OF OATHS

**Address:**

Official Seal:  
mail

T.P. No./WhatsApp No/e-



**Date:**

**Annexure – “C”**

**FORM OF TENDER**

The Chairman  
Department Procurement Committee  
C/o Procurement Manager  
Procurement Function  
Ceylon Petroleum Storage Terminals Limited Oil Installation  
01<sup>st</sup> Floor, New Building  
Kolonnawa,  
Wellampitiya

Dear Sir,

**SALE OF TANK NO 31 TENDER NO: KPR/57/2025**

- A-1** Having familiarized ourselves with the formal request for Terms & Conditions of the tender for the **SALE OF TANK NO 31** referred to therein, I/we offer to complete the whole of said contract/ services in conformity with the said document
- A-2** Unless & until a formal agreement is engrossed & executed, this tender together with your written acceptance thereof shall constitute a binding contract between us.
- A-3** I/We understand that you are not bound to accept the highest evaluated tender or any other bid that you may receive.
- A-4** The tender I/we am/are offering is complete and fulfills the requirements discussed in the tender document.
- A-5** I/We agree to abide by this bid **until** ..... **2026** Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.
- A-6** I/We undertake to conform to all the terms & conditions in the said tender & the schedule within the time specified.
- A-7** I/We declare that I/we commit to obtain a tender security in accordance with clause 07 & have perused the format of Tender security (in case of a bank guarantee) contained in Form “D” and confirm our compliance with the said security in the event of award of tender.

**A-8** I/We affirm that the said items will be disposed within 5 days from the date of full payment of the tender.

**A-9** If our tender is accepted, we commit to accept the clause 12 Mode of payment.

**A-10** I/We offer the total price of Rs..... *[Insert total price in figures]*

Rs.....

*[insert total price in words]* for the **SALE OF TANK NO 31** as detailed out in this tender document and details of the total price is as given in the schedule of prices **Form “A”**.

**A-11** I/We am/are fully aware that the acceptance or rejection of any tender will be at the sole discretion of the, Ceylon Petroleum Storage Terminals Limited.

Dated this ..... day of .....2026.

Signed *[insert signature of authorized representative]*

.....

In the Capacity of *[insert title of authorized representative]*

.....

Name *[insert printed or typed name of authorized representative]*

.....

Duly authorized to sign the bid for and on behalf of *[insert the name of the authorizing entity]*

.....

Address *[insert the address of the authorizing entity]*: .....

.....

.....

**Company Seal (Rubber Stamp)**

Witnesses:

1. Signature: .....

2. Signature: .....

.....

.....

Name:

Name:

Address: .....

Address: .....

.....

.....

.....

.....

## FORM OF TENDER SECURITY

BOND NUMBER.....

DATE.....

SUM GUARANTEED.....

To :

Chairman  
Ceylon Petroleum Storage Terminals Limited  
C/o Procurement Manager  
1<sup>st</sup> Floor, New Building  
Kolonnawa Installation  
Kolonnawa

Dear Sir,

By this Bond we..... (hereinafter called "the Tenderer") and we .....(name of Bank) whose ..... registered ..... office ..... is ..... at .....(hereinafter called "the Surety") are held and firmly bound into .....(hereinafter called "the Authority") in the sum of .....for the payment of which sum the Tenderer and the Surety bind themselves their successors and assigns jointly and severally by these present.

Whereas the Authority has invited the Tenderer and other persons to complete tenders in similar terms for the supply of .....and works associated (hereinafter called "the Tenderer") in accordance with such invitation, the Bond shall provide security to the Authority that the Bidders will honor certain obligations to be undertaken by him in the Tender in accordance with the following conditions.

Now the Conditions of this Bond are:

- (a) that it shall remain in full force and effect until the earliest of
- (i) **(16.12.2025)**, being from **02.12.2025**, the date stipulated by the Authority for the submission of tenders, or any prolongation of such date above notified to the Authority by the bidder and the Surety in writing;
- (ii) In the event of the Tender by the Authority, the date upon which the Tender provides a performance security to the Authority in accordance with the terms of the contract thereby made between them, or
- (iii) In the event of acceptance of the Authority of a tender for the work from a third party the date upon which such third party provides the relevant performance security.

Contd.....02

Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified in this Bond upon receipt of first written demand from the Authority stating that

- (i) the bidder has withdrawn his Tender during the Tender period, or
- (ii) the bidder has failed to provide a performance security to the Authority in accordance with the terms of the contract between them upon acceptance of the Tender.

No alteration in the terms of the Tenderer, nor any forbearance or forgiveness in or in respect of any matter or thing concerning the Tender on the part of the Authority, nor any objection from the tender shall in any way release the Surety from any liability under this Bond.

The benefit of this Bond shall not be assignable by the Authority and upon its ceasing to be in full force and effect the Authority shall return the same to the tenderer.

This Bond shall be governed by the laws of Sri Lanka.

I executed as a Date this ( ) day of ( ) 2026 ( )

For and on behalf of the tenderers.....for and on behalf of the Surety.....

.....

Signed by..... Signed by.....

In the capacity of ..... In the capacity of .....

And by..... And by.....

In the capacity of..... In the capacity of .....

Seal (where applicable)

DRAFT