



INVITATION FOR BIDS - (IFB)

The Chairman, Department Procurement Committee, on behalf of Ceylon Petroleum Storage Terminals Limited (CPSTL) will receive sealed bids from eligible parties for the following subject service.

Description of Service	Non-Refundable Bidding Document Fee (Per Set) Rs.	Bidding documents could be obtained	Bid Opening Date & Time	Bid Validity Period	Refundable Bid Security
Procurement of Insurance cover for the vehicle fleet at Ceylon Petroleum Storage Terminals Limited - 2023/2024 Bid No: KPR/ 40 /2023	Rs.5,000.00	0900 to 1400 hrs up to 02.10.2023	On 03.10.2023 at 1400 hrs	19.12.2023	Rs.100,000.00 & valid up to 16.01.2024

Eligibility criteria for contract awarding as stated in the Bidding Document.

Interested parties may refer the bidding document (*only for viewing purpose*) and obtains necessary information through the website www.cpstl.lk and the original Bidding Document could be obtained from the undersigned as stated above date and time.

Bids shall be submitted on the bidding document obtainable from Procurement Function and duly filled bidding documents may be sent by post/courier under registered cover or sealed cover **to reach** the Chairman, Department Procurement Committee (Minor), C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01st Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya or could be deposited in the tender box kept at the main entrance of CPSTL, on or before **as stated above**.

In case, the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled bidding documents in PDF format via email to (tenders@cpstl.lk) **to reach** on or before **as stated above**, at their own discretion. The original bid document shall be securely kept to be submitted to the Manager Procurement when requested, however their original bids will be obtained only for the filing purpose, not for verification against the e-bid.

Bids will be closed as stated above and will be opened immediately thereafter at the office of Manager Procurement, in the presence of the authorized only one representative of the bidders who chose to attend.

A pre bid meeting will be held at **1000 hrs.** on **20.09.2023** at the office of Manager (P&ES), Oil Installation, Kolonnawa. Interested parties who wish to participate in the pre bid meeting shall send their request to email procure@cpstl.lk at or before 1400 hrs. on **19.09.2023**.

The bid & bid security shall be valid as stated above.

Any of the party who wishes to submit a bid, shall register himself at the Department of Registrar of Companies www.drc.gov.lk (e-ROC) as per the Public Contracts Act, No. 03 of 1987 for every public contract value exceeding Sri Lankan Rupees **Five million** (LKR 5,000,000.00).

Any clarification shall be sought from the Manager (Procurement) on Telephone No. 011-2572156/5663121.

The Chairman, Department Procurement Committee (Minor),
C/o Manager Procurement,
Ceylon Petroleum Storage Terminals Limited,
Procurement Function, New Building,
Oil Installation,
Kolonnawa, Wellampitiya.
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