

CEYLON PETROLEUM STORAGE TERMINALS LIMITED

BIDDING DOCUMENT

NATIONAL COMPETITIVE BIDDING

FOR

MAINTENANCE AND REPAIRS OF ROAD NETWORK IN CPSTL PREMISES AT OIL INSTALLATION KOLONNAWA

KPR/22B/2025

Employer:
Chairman
Ceylon Petroleum Storage Terminals Limited
Oil Installation
Kolonnawa

Engineer:
Engineering Manager
Engineering Function
Ceylon Petroleum Storage Terminals Limited
Oil Installation
Kolonnawa

Issued to :

Issued by :

Date :

March 2025

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CEYLON PETROLEUM STORAGE TERMINALS LIMITED**MAINTENANCE AND REPAIRS OF ROAD NETWORK IN CPSTL
PREMISES AT OIL INSTALLATION KOLONNAWA****BIDDING DOCUMENT****VOLUME - 01**

SECTION 01 : INSTRUCTIONS TO BIDDERS
SECTION 02 : STANDARD FORMS
SECTION 03 : CONDITIONS OF CONTRACT

Employer:
Chairman
Ceylon Petroleum Storage Terminals Limited
Oil Installation
Kolonnawa

Engineer:
Engineering Manager
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Ceylon Petroleum Storage Terminals Limited
Oil Installation
Kolonnawa

March 2025

SECTION 01

INSTRUCTIONS TO BIDDERS

DUPLICATE

INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable to this contract are that given in Section-I of the Standard Bidding Document for Procurement of Works. ICTAD Publication No.ICTAD/SBD/03, Second Edition , January 2007, published by the Construction Industry Development Authority (CIDA), “Savsiripaya”, 123, WijeramaMawatha, Colombo 07.

Instructions to Bidders shall be read in conjunction with the Bidding Data provided under section-5 of the Bidding Document (Volume 2)

Instructions to Bidders will not be a part of the contract.

DUPLICATE

SECTION 02

STANDARD FORMS (CONTRACT)

Letter of Acceptance

Agreement

Performance Security

Advance Payment Security

DUPLICATE

FORM OF LETTER OF ACCEPTANCE*[LETTER HEADING PAPER OF THE PROCURING ENTITY]*

----- [date]

To: -----

[name and address of the Contractor]

This is to notify you that your bid dated ----- *[insert date]* for the construction and remedying defects of the ----- *[name of the Contract and identification number]* for the Contract price of ----- *[name of currency]* ----- *[amount in figures and words]* as corrected in accordance with Instructions to Bidders and / or modified by a Memorandum of Understanding, is hereby accepted.

The adjudicator shall be ----- *[name and address of the Adjudicator, if agreed]* / shall be appointed by the Institute for Construction Training and Development (ICTAD).

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: ----- *(fill the date as per Conditions of Contract)*.

The amount of Performance Security is: ----- *(fill the date as per Conditions of Contract)*.

The Performance Security shall be submitted on or before ----- *(fill the date as per Conditions of Contract)*.

Authorized Signature : -----

Name and title of Signatory: -----

Name of Agency: -----

FORM OF AGREEMENT

This AGREEMENT made the (day)
 (month) (year) between
 (Name and address of the employer)
 (hereinafter called and referred to as the “Employer”) of the one part, and
 (Name and address of the contractor) (hereinafter called and referred to as “the Contractor”), of the other part:
 WHEREAS the Employer desires that the Contractor execute.....

 (name& identification number of Contract) (hereinafter called and referred to as “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

The Employer and the Contractor agree as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....
 Authorized signature of Contractor

.....
 Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of:

Witnesses:

1. Name and NIC No. :
 Signature:
 Address:

2. Name and NIC No. :
 Signature:
 Address:

FORM OF PERFORMANCE SECURITY (Unconditional)

.....
(Issuing Agency's Name and Address of Issuing Branch or Office)

Beneficiary: CEYLON PETROLEUM STORAGE TERMINALS LIMITED KOLONNAWA
OIL INSTALLATION

Date:

PERFORMANCE GUARANTEE NO.:

We have been informed that
..... (Name of Contractor)
(hereinafter called "the Contractor") has entered into Contract No.
..... (Reference No. of the Contract) dated
..... With you, for the
..... [name of the contract and brief description of
works] (Hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we
..... (name of the agency)
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
..... (amount in figures)
..... (amount in words) upon receipt by
us of your first demand in writing accompanied by a written statement stating that the
Contractor is in breach of its obligation(s) under the Contract, without your needing to prove
or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of 2025.
(insert date, 28 days beyond the intended Completion Date) and any demand for payment
under it must be received by us at this office on or before that date.

.....
Signature(s)

FORM OF ADVANCE PAYMENT SECURITY

.....
(Issuing Agency's Name and Address of Issuing Branch or Office)

**Beneficiary: CEYLON PETROLEUM STORAGE TERMINALS LIMITED KOLONNAWA
 OIL INSTALLATION**

Date:

ADVANCE PAYMENT GUARANTEE NO. :

We have been informed that
 *(Name of Contractor)*
 (hereinafter called "the Contractor") has entered into Contract No.
 *(Reference No. of the Contract)* dated
 With you, for the
 [name of contract & brief description](hereinafter called "the Contract"). Furthermore, we
 understand that, according to the conditions of the Contract, an advance payment in the
 sum..... *(amount in figures)*.....
 *(amount in words)* to be made against an advance payment guarantee.

At the request of the Contractor, we
 *(name of the agency)*
 hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
 *(amount in figures)*

(amount in words) upon receipt by us of your first demand in writing accompanied by a written
 statement stating that the Contractor is in breach of its obligation in repayment of the advance
 payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the
 advance payment repaid by the Contractor.

This guarantee shall expire on *(Insert date, 28 days
 beyond the expected expiration Date of the contract)*

Consequently, any demand for payment under this guarantee must be received by us at this
 office on or before that date.

.....
 Signature(s)

SECTION 03
CONDITIONS OF CONTRACT

DUPLICATE

CONDITIONS OF CONTRACT

Conditions of Contract that will be applicable for this Contract is that given in section- 3 of the Standard Bidding Document for Procurement of Works “CIDA Publication No. ICTAD/SBD/03, Second Edition, January 2007, published by the Construction Industry Development Authority (CIDA).

Conditions of Contract shall be read in conjunction with Schedule provided under Section-5 of the Bidding Document (Volume 2).

DUPLICATE

CEYLON PETROLEUM STORAGE TERMINALS LIMITED**MAINTENANCE AND REPAIRS OF ROAD NETWORK IN CPSTL
PREMISES AT OIL INSTALLATION KOLONNAWA****BIDDING DOCUMENT****VOLUME - 02**

	INVITATION FOR BIDS
SECTION 04 :	FORM OF BID AND QUALIFICATION INFORMATION
SECTION 05 :	SCHEDULE
SECTION 06 :	SPECIFICATIONS
SECTION 07 :	BILL OF QUANTITIES AND DAY WORK SCHEDULES
SECTION 08 :	DRAWINGS
SECTION 09 :	STANDARD FORMS (BID)
	CHECK LIST FOR BIDDERS

Employer:
Chairman
Ceylon Petroleum Storage Terminals Limited
Oil Installation
Kolonnawa

Engineer:
Engineering Manager
Engineering Function
Ceylon Petroleum Storage Terminals Limited
Oil Installation
Kolonnawa

March 2025

INVITATION FOR BIDS (IFB)**CEYLON PETROLEUM STORAGE TERMINALS LIMITED****MAINTENANCE AND REPAIRS OF ROAD NETWORK IN CPSTL PREMISES AT OIL INSTALLATION KOLONNAWA****CONTRACT NO: KPR/22B/2025**

1. The Chairman, Department Procurement Committee (Lower Minor), on behalf of the *Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa* invites sealed bids from eligible parties for **Maintenance and Repairs of Road Network in CPSTL Premises at Oil Installation Kolonnawa** as described below

Bidding will be conducted through **National Competitive Bidding Procedure**.

The overall work consists of supply, placing & compacting of asphalt for damaged area in the main road access road. The period of work is **Three Sixty-Five (365) Calendar days** from the start date. Estimated cost is Rs. 4.2 million.

2. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirement;
 - i. Successful **completion of at least three (03) similar contracts within past 3 years.**
 - ii. Qualification requirements to qualify for contract award include:
 - Schedule of Key Personnel
 - 01 Technical officer – Diploma in Civil Engineering or equivalent with more than three years' experience in similar works
 - 02 Interested bidders may obtain further information from the Manager Procurement of the Ceylon Petroleum Storage Terminals Limited, (Tele Phone+94 112572156, 572155 and Tele Fax: +94 11 2074299 and Email: procure@cpstl.lk) and inspect the bidding documents free of charge during any working days from 0900 hrs to 1500 hrs. at the address given below. However, the bidders can inspect the bidding document (excluding drawings) from the CPSTL website; www.cpstl.lk
3. Interested bidders may obtain further information from the Manager Procurement of the Ceylon Petroleum Storage Terminals Limited, (Tele Phone+94 112572156, 2572155 and Tele Fax: +94 11 2074299 and Email: procure@cpstl.lk) and inspect the bidding documents free of charge during any working days from 0900 hrs to 1500 hrs. at the address given below. However, the bidders can inspect the bidding document (excluding drawings) from CPSTL website; www.cpstl.lk .
4. A complete set of Bidding Documents in English language may be purchased by interested bidders may obtain the Bidding Documents through any of the following methods:
 1. **In-Person Collection:**

By submitting a written application to The Manager (Procurement), Procurement Function Ceylon Petroleum Storage Terminals Limited (CPSTL), 1st Floor, New Administration Building Oil Installation, Kolonnawa , between **01.08.2025 and**

18.08.2025, on working days from **0900 hrs to 1400 hrs**, Along with your request, you must provide proof of payment of a **non-refundable fee of LKR 1,000.00**. Payment can be made:

- In **cash** at the **Cash Counter**, CPSTL, Kolonnawa, or
- By **bank transfer** to the CPSTL account (details given below), and submit a copy of the bank slip or transfer confirmation.

2. By Email Request:

Making a cash payment of the non-refundable fee of LKR 1,000.00 to the CPSTL bank account (bank details provided below), and Sending proof of payment (a copy of the bank slip or transfer confirmation), along with a written request on company letterhead, via email to procure@cpstl.lk, between **01.08.2025** and **18.08.2025**, on working days from 0900 hrs to 1400 hrs. Upon receipt of the non-refundable fee in the CPSTL account, the full set of bidding documents will be issued via email by the Procurement Function.

[**Your reference details (Applicant Name, Company Name, Tender Number [KPR/22B/2025]) should be stated in your receipt.**]

Account Details

Account Holder : Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa,, Wellampitiya,

Account No : 004-1-001-9-0208672

Bank & Branch : People's Bank
Corporate Branch
No. 91, All Ceylon Hindu Congress (ACHC) Building,
Sir Chittampalam A. Gardiner Mawatha.
Colombo 02

Swift code : PSBKLKLX

Bank code : 7135

Branch code : 004

Bidding Document (excluding drawings) available on the web is only for viewing purposes, and Bids shall be submitted using a Hard Copy of the Bidding Document purchased from CPSTL

5. Bids shall be submitted on the bidding document obtainable from procurement function and duly filled bidding documents may be sent by post/courier under registered cover or sealed cover to reach the Chairman, Department Procurement Committee (Lower Minor), C/O Manager (Procurement), Ceylon Petroleum Storage Terminals Limited, Procurement Function, 1st floor, New Administration Building, Oil Installation, Kolonnawa Wellampitiya or could be deposited in the tender box kept at the main entrance of CPSTL, on or before 1400 hrs on **19.08.2025**.
6. Bid will be closed at 1400 hrs of **19.08.2025** and will be opened immediately thereafter at the office of Manager Procurement, in the presence of the authorized only one representative of the bidder who chose to attend.
7. In case the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled bidding documents in PDF format via email tenders@cpstl.lk to reach on or before 1400 hrs. on **19.08.2025** subject to following conditions.

- i. Submission of the bid via email is at the bidder's own discretion.
 - ii. If the bidder intends to submit a bank guarantee or bank draft as the bid security (instead of a direct deposit to the CPSTL bank account), the original bank guarantee / draft must be sent or hand-delivered to the above address by 1400 hrs. on 19.08.2025.
 - iii. The title and closing date of the tender must be indicated as the subject of the email.
 - iv. The size of an email (including attachments) must not exceed 20 MB. If the attachment exceeds 20 MB, the bidder must split the attachments and send them as separate emails (e.g., 01 of 03, 02 of 03, 03 of 03).
 - v. Direct links to external sites or shared folders (e.g., Google Drive) are strictly prohibited.
 - vi. Do not CC or BCC any other official or personal email IDs of CPSTL staff.
 - vii. Emails should be sent well in advance to allow CPSTL sufficient time to print and deliver the bids to the bid opening table on time.
 - viii. The original bid document must be securely kept and submitted to the Manager Procurement upon request. However, the original bid document will only be used for filing purposes and not for verification against the e-bid.
8. Bids shall be valid up to **07.10.2025**.
9. Bid shall be accompanied by a bid security of Forty-Two Thousand Sri Lanka Rupees (LKR 42,000.00) and shall be valid until **04.11.2025** and beyond any extension subsequently requested.
10. Public contract registration
- Any person who acts as an agent or sub-agent, representative or nominee for or on behalf of a bidder, shall register himself and the contract as per Public Contracts Act. No 03 of 1987 for every public contract exceeding Five million Sri Lanka Rupees (LKR 5,000,000.00). A valid Certificate of Registration (FORM PCA 03) issued by the Registrar of Public Contracts of Sri Lanka in term of section 11 of the said Act shall be submitted along with the bid, only if the total value exceeding Five million Sri Lanka Rupees (LKR 5,000,000.00).
11. Further details and clarifications (if any) shall be sought from the Manager Procurement on Clarifications (if any) shall be sought from the Manager Procurement on Tel: 011-2572156/ 011-2572155 Fax: 011-2074299, E-mail: procure@cpstl.lk Further details and clarifications (if any) shall be sought from the Manager Procurement on Clarifications (if any) shall be sought from the Manager Procurement on **Tel: 011-2572156/ 011-2572155, Fax: 011-2074299, E-mail: procure@cpstl.lk**.

Chairman,
Department Procurement Committee (Lowr Minor),
C/O Manager Procurement,
Ceylon Petroleum Storage Terminals Limited,
Oil Installation Kolonnawa,
Wellampitiya.

SECTION 04

FORM OF BID

Duplicate

FORM OF BID

Name of Contract: Maintenance and Repairs of Road Network in CPSTL Premises at Oil Installation Kolonnawa

To: The Chairman,
Department Procurement Committee,
C/O Manager Procurement,
Ceylon Petroleum Storage Terminals Limited,
Oil Installation Kolonnawa,
Wellampitiya

Gentlemen,

1. Having examined the Conditions of Contract given in the Standard Bidding Document-Procurement of Works[ICTAD/SBD/03-Second Edition January 2007] Schedule, Specifications, Drawings and Bill of Quantities and Addenda for the execution of the above named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the said Conditions of Contract, Specifications, Drawings and Bill of Quantities and Addenda for the sum of Sri Lanka Rupees.....
.....
..... (LKR.) or such other sums as may be ascertain in accordance with the said Conditions.
2. We/I acknowledge that the Bidding Data form part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the work as stipulated in the Contract data and complete the whole of the Works comprised in the contract within the time stated in the Contract data.
4. We/I agree to abide by this Bid for the period stated in the Sub-Clause 15 of Instruction to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this.....day of.....20... in the capacity ofduly authorized to sign bids for and on behalf of.....
.....

(IN BLOCK CAPITALS)

Signature :
Name :
Designation :
Address :

Witness :

.....

SECTION 05

SCHEDULE

DUPLICATE

Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is	Name : Chairman Ceylon Petroleum Storage Terminals Limited Address : Oil Installation, Kolonnawa Wellampitiya
	1.1.10	Engineer is	Name : Engineering Manager (P & CE) Address: Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa, Wellampitiya
1&13	1.1.21	Summary of Works	Supply, placing & compacting of asphalt for damaged area in the main road access road as specified in Bill of quantities and as directed by Engineer. Location : CPSTL, Kolonnawa. Contract Name : Maintenance and Repairs of Road Network in CPSTL Premises at Oil Installation Kolonnawa
1.	1.1.14	Intended Completion Date	Intended Completion Date is 365 Calendar Days from the start date.
2.		Source of Fund	The source of funds is Ceylon Petroleum Storage Terminals Limited (CPSTL)
3.		Eligibility	The Requirement is i. Successful completion of at least three (03) similar contracts within past 3 years. Qualification requirements to qualify for contract award include: Schedule of Key Personnel ii. 01 no. Technical officer – Diploma in Civil Engineering or equivalent with more than three years' experience in similar works
12.		Documents of the Bid	Any other information.....

13.	10.10	Price Adjustment	The Contract is not subject to price adjustment.
16.		Bid Security	The amount of Bid Security shall be for an amount of Forty-Two Thousand Sri Lanka Rupees (LKR 42,000.00) from a reputed commercial bank. The Bid Security should be in one of the following forms - A receipt for cash deposit paid to the Accountant, Ceylon Petroleum Storage Terminals Limited, 1st Floor, New Administration Building, Oil Installation, Kolonnawa in favor of the name of the Chairman, Ceylon Petroleum Storage Terminals Limited. - A Guarantee from an approved commercial bank operating in Sri Lanka, with the authority of a license issued by the Monetary Board (Central Bank of Sri Lanka) The format of the Bid Security (unconditional guarantee) included in Section 2, Standard Forms. The validity of Bid Security shall be till 07.10.2025.
30		Award of contract	Prior to the notification of award, in accordance with Clause 33.0, the standstill period and applicable appeal process shall be applied as follows, STANDSTILL PERIOD & APPEALS - Intension to award the contract: CPSTL shall notify unsuccessful bidders in writing, either by post and/or email, regarding the DPC's intention to award the contract to the successful bidder. - Standstill Period: There shall be a minimum interval of ten (10) working days between the submission date of the CPSTL notification of the intention to award the contract to the successful bidder and the actual award of the contract. This interval is referred to as the Standstill Period. - Debriefing for Unsuccessful Bidders: Unsuccessful bidders may request a debriefing from CPSTL in writing, either by post and/or email, no later than the third (3rd) working day of the Standstill Period.

CPSTL shall conclude the debriefing process no later than the fifth (5th) working day of the Standstill Period.

- Submission of Appeals:

Any bidder, whether successful or unsuccessful, who wishes to appeal the contract award decision must submit a written appeal to the Chairman, Department Procurement Appeal Committee (DPAC) before the expiry of the Standstill Period.

Each appeal must be accompanied by a non-refundable cash deposit of Sri Lanka Rupees Ten Thousand (LKR 10,000/=), which shall be paid to the CPSTL Cashier. The payment receipt must be submitted along with the appeal. The DPAC shall only consider appeals supported by proof of such deposit.

All appeals must be hand-delivered to CPSTL, and an acknowledgment of receipt must be obtained.

It is the sole responsibility of the appellant to ensure that the appeal includes all relevant supporting documents to substantiate the grievance.

31.	4.4	Performance Security	Amount of Performance Security required is 5 % of the Initial Contract Price. The form acceptable for the Performance Security (unconditional) included in Section 2, Standard Forms. The Performance Security shall be valid and kept alive for 28 days beyond the intended completion date.
	6.4	Late Completion	Not Applicable
	8.1	Notification of Defects	The period for Defect Notification is 180 Days from Taking Over.
	10.3	Retention	The amount of retention is 10% of certified work done. The maximum amount of retention is 5% of Initial Contract Price.
	10.12	Advance Payment	Not Applicable
	13.1(c)	Insurance, third party	Minimum amount for third party insurance is Rs. 1,000,000.00

	13.1	Insurance for contractor's Personal	Minimum amount for Insurance for Contractor's Personnel is Rs. 1,000,000,00
33.	1.1.11	Adjudicator	The Adjudicator proposed by the Employer is an Adjudicator selected from the pool of Adjudicators of Construction Industry Development Authority (CIDA).
	14.0	Resolution of Disputes	Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case-to-case basis and shall be equally shared by the Contractor and the Employer.

SECTION 06
SPECIFICATIONS

DUPLICATE

SPECIFICATIONS

The works under this contract shall be executed in accordance with the Specifications given in the following documents issued by the Construction Industry Development Authority (CIDA), “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

Publication No.	Description
SCA/5	Standard Specifications for Construction and Maintenance of Roads and Bridges [2nd Edition – June 2009] (SCA/5)
SCA/4/I	Specifications for Building Works (Vol. I) Third Revision, July 2004
SCA/4/II	Specifications for Building Works (Vol. II) Second Revision, Oct 2001

It is implied that the eligible Bidders are fully acquainted with the above Documents and therefore, those will not be issued to the Bidders under this Bidding Document.

However, Bidders may purchase the same, if necessary, from CIDA, “Savsiripaya”, 123, Wijerama Mawatha, Colombo 7.

SECTION 07
BILL OF QUANTITIES

DUPLICATE

PREAMBLE TO THE BILL OF QUANTITIES

GENERAL

1. This Bill of Quantities contains page numbered as 27. Bidders are requested to see that no page is missing, no duplicated and that all TRADES are carried to **SUMMARY** at the end of the Bill of Quantities.
2. The Conditions of Contract, the Specifications and the Drawings are to be read in conjunction with the Bill of Quantities.
3. The cost of complying with all conditions, obligations and liabilities described in the Conditions of Contract, Specifications and the Bill of Quantities including all overhead charges and profit in carrying out the work as shown on the Drawings shall be deemed to be spread over and included in the prices of sums stated by the Bidder in the Bill of Quantities unless separately measured.
4. If the Bidder fails to price any items in the Bill of Quantities, then the cost of the work under such items shall be held to be spread over and included in the prices given against other items of work.
5. The quantities set out in the Bill of Quantities are provisional and cover the approximate scope of the work anticipated to be performed by the Contractor. The actual quantities used for final measurement purposes will be determined by the Engineer by measurement of the work completed by the Contractor.
6. Where trade names, brands and or Catalogue Numbers are referred to, sole preference to any material or equipment is not intended. Any other material or equipment may be used, provided that the characteristics of type, quality, appearance, finish, method of construction and / or performance is superior to the specified.
7. Whenever the method of measurement is not clear from the documents available, the principles as given in the Sri Lanka Standard 573, 1999 [Revision] Method of Measurement of Building Works shall be applicable.
8. Selected bidder shall comply with the arrangement of work in the buildings and be ready to work part by part as required by the Authorities of **the Employer**.
9. The unit and lump sum prices of the Bill of Quantities (referred to as the Contract Rates) shall, except in so far as is otherwise provided for under the Contract, be deemed to cover all obligations set out in the Contract, and all matters or things necessary for the proper completion and maintenance of the Works, and shall be fixed and binding upon the Contractor.
10. Unit prices when applied to the quantity of work performed under the Contract shall, and other sums specifically determined under the provisions of the Contract, constitute full remuneration to the Contractor under the Contract.
11. Each item shall be priced by the Bidder in Sri Lanka Rupees.
12. Rates for items in this Bill of Quantities shall be inclusive for hauling, transporting, loading, unloading, spreading, heaping, supporting, scaffolding, welding, and for laps, unless otherwise specifically stated.
13. Unless otherwise specifically stated in Bill of Quantities or herein, the following shall be deemed to be included with all items: -
 - i. Labour and all costs in connection therewith.
 - ii. Materials, goods and all costs in connection therewith.
 - iii. Tools, plants, hoisting plants and all costs in connection therewith.

- iv. Waste of materials.
 - v. Square cutting.
 - vi. Establishment charges, overhead charges and profit.
 - vii. All setting out works.
 - viii. For providing of method statements, calculations, proposals by Contractor, shop drawings
 - ix. Complying with regulations of the Municipal Council and/or any other relevant authority under which particular item of work is to be executed unless otherwise included in the preliminaries
 - x. Protecting and clearing.
 - xi. In addition to above, the rate for item of work in substructure shall include for the works at depth extending below ground water table where applicable including excavation under water, removal and disposal of mud, stand and preparation of place to a condition suitable for proper execution of the work.
14. If Bidders are anticipating to give any discount, it shall be marked separately in the space allocated in the summary of Bill of Quantities. Provisional Sums shall not be considered when calculating discount.
15. All materials, equipment supplied shall be new, unused without any defects.
16. All materials used in the Works shall be of the best quality of their respective kinds as specified and shall be obtained from sources and suppliers approved by the Engineer and shall comply strictly with the tests prescribed or, where tests are not laid down in this Specification, with the requirements of the latest issue of the relevant British Standards or other Standards approved by the Engineer.
17. Metric units are used throughout the Bill of Quantities for measurement purposes unless otherwise indicated. Abbreviations used in the Contract are as follows: -
- | | | |
|----------------|---|-----------------------------|
| L.S. | - | Lump Sum |
| P.S. | - | Provisional Sum |
| m | - | Metre |
| m ² | - | Square metre |
| kg | - | kilograms |
| nr | - | Numbers |
| Rs. Cts. | - | Sri Lankan Rupees and Cents |
| m ³ | - | Cubic metre |
| ton | - | Metric Ton |
| Lts | - | Liters |

BILL OF QUANTITIES

BOQ No: E/08/2025

JOB: MAINTENANCE AND REPAIRS OF ROAD NETWORK IN CPSTL PREMISES AT OIL INSTALLATION KOLONNAWA

Item	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)
1	Supply, laying (manually) and compaction (with suitable mechanical compactor) of asphalt with 12 mm nominal aggregate, binder (60 - 70) 5% max. Rate shall include to reshaping of the damaged edges to right angle and transport to dumping yard, cleaning of bed of pot holes before laying of asphalt using air compressor and/or manually as per Engineer's instruction.	ton	135		
2	Supply and applying of tack coat (CRS 1) at the rate of 0.5 lts/m ² after properly removing of all dust and surface shall be completely dried.	Lts	350		
3	Supply & laying of ABC in pot holes area as per Engineer instruction. Rate shall include for excavation, cleaning and backfilling by ABC with compaction.	m ³	60		
4	Priming of ABC surface using MC30 0.5-1.0 l/m ² as prescribed in relevant standard. Rate shall include for surface should be dry, clean and top layer of aggregates shall be free from dust. Primed surface shall be sealed with river sand if allow to traffic before asphalt laying.	m ²	110		
5	Applying of tack coat with bitumen emulsion CRS1 at the rate of 0.5 - 1.0 l/m ² on primed surface and existing concrete surface. Surface should be clean, dry and top layer of aggregates shall be free from dust.	m ²	110		
6	The weight of the asphalt loaded or unloaded vehicle shall be measured and submitted the report from the reputed institute.	nr	15		
	TOTAL AMOUNT				
	SSCL 2.5% (only if applicable)				
	SUB TOTAL				
	VAT 18% (only if applicable)				
	TOTAL AMOUNT WITH VAT				

SECTION 08
STANDARD FORMS (BID)

DUPLICATE

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: Ceylon Petroleum Storage Terminals. Limited, Oil Installation, Kolonnawa ,
Wellampitiya

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that -----
- *[insert (by issuing agency) name of the Bidder]* (hereinafter called "the Bidder") has submitted to you its bid dated -----*[insert (by issuing agency) date]* (hereinafter called "the Bid") for the of *[insert name of Contract]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* -----
----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to -----
--- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative]

CHECK LIST FOR BIDDERS

DUPLICATE

CHECK LIST FOR BIDDERS

Bidders are advised to fill the following table.

ITEM	ITB Clause	YES (tick)	REFERENCE
Form of Bid			
Addressed to the Employer?	18		
Completed?	18		
Signed?	18		
Bid Security			
Address to the Employer ?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount as requested?	16		
Validity 28 days beyond the validity of Bid?	16		
Qualification Information			
All relevant information completed?	4		
Signed?	4		
Addendum			
Contents of the addendum (if any) taken in to account?	10		
Bid package			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before sealing the Bid package?	19		