

**CEYLON PETROLEUM STORAGE TERMINALS  
LIMITED**

**PROCUREMENT DOCUMENT  
NATIONAL COMPETITIVE BIDDING**

FOR

**MINOR REPAIRS OF BUILDINGS AND  
MISCELLANEOUS WORK AT CPSTL  
KOLONNAWA INSTALLATION  
KPR/19/2026**

**Employer:**

The Chairman  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation,  
Kolonnawa.

**Engineer:**

Engineering Manager,  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation,  
Kolonnawa.

Issued to : .....

Issued by : .....

Date : .....

**January – 2026**

**CONTENTS****Volume 1**

	<b><u>Page</u></b>
Section 1 : Instructions to Bidders	4 - 5
Section 2 : Standard Forms	6-11
Section 3 : Conditions of Contract	12-13

**Volume 2**

Invitation for Bids	14-18
Section 4 : Form of Bid, Non-collusion Declaration and Qualification Information	19-21
Section 5 : Schedule	22-30
Section 6 : Specifications	31-33
Section 7 : Bill of Quantities	34-45
Section 8 : Drawings	47-50
Section 9 : Standard Form (BID)	51-52
Check List for Bidders	53-54

# CEYLON PETROLEUM STORAGE TERMINALS LIMITED

## MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL KOLONNAWA INSTALLATION

### PROCUREMENT DOCUMENT

#### VOLUME - 01

**SECTION 01 :** INSTRUCTIONS TO BIDDERS  
**SECTION 02 :** STANDARD FORMS  
**SECTION 03 :** CONDITIONS OF CONTRACT

**Employer:**  
The Chairman  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation,  
Kolonnawa.

**Engineer:**  
Engineering Manager,  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation,  
Kolonnawa.

January - 2026

**SECTION 01**

**INSTRUCTIONS TO BIDDERS**

DUPLICATE

## INSTRUCTIONS TO BIDDERS

Instructions to Bidders applicable to this contract are that given in Section-I of the Standard Procurement Document for Procurement of Works. CIDA Publication No.ICTAD/SBD/03, Second Edition ,January 2007, published by the Construction Industry Development Authority (CIDA), “Savsiripaya”, 123, Wijerama Mawatha, Colombo 07.

This publication will not be issued with the Procurement Document and the Bidder is advised to purchase it from CIDA.

Instructions to Bidders shall be read in conjunction with the “schedule” provided under section-5 of the Procurement Document (Volume 2)

Instructions to Bidders will not be a part of the contract.

## **SECTION - 02**

### **STANDARD FORMS (CONTACT)**

- Letter of Acceptance
- Agreement
- Performance Security
- Advance Payment Security
- Retention Money Guarantee

**FORM OF LETTER OF ACCEPTANCE**

*[LETTER HEADING PAPER OF THE PROCURING ENTITY]*

----- [date]

To: -----  
-----

*[name and address of the Contractor]*

This is to notify you that your bid dated ----- *[insert date]* for the construction and remedying defects of the ----- *[name of the Contract and identification number]* for the Contract price of -----*[name of currency]* -----*[amount in figures and words]* as corrected in accordance with Instructions to Bidders and / or modified by a Memorandum of Understanding, is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: ----- *(fill the date as per Conditions of Contract)*.

The amount of Performance Security is: ----- *(fill the date as per Conditions of Contract)*.

The Performance Security shall be submitted on or before ----- *(fill the date as per Conditions of Contract)*.

Authorized Signature : -----

Name and title of Signatory : -----

Name of Agency : -----

**FORM OF AGREEMENT**

This AGREEMENT made the ..... (day) .....  
(month) ..... (year) between .....

..... (name and address of the employer)  
(hereinafter called and referred to as the "Employer") of the one part, and

..... (name and address of the contractor) (hereinafter called and  
referred to as "the Contractor"), of the other part:

WHEREAS the Employer desires that the Contractor execute

..... (name & identification number of Contract) (hereinafter called and referred to as "the  
Works") and the Employer has accepted the Bid by the Contractor for the execution and  
completion of such Works and remedying of any defects therein.

**The Employer and the Contractor agree as follows:**

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

**In Witness** whereof the parties hereto have caused this agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....  
Authorized signature of Contractor

.....  
Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of:

Witnesses:

1. Name and NIC No. : .....
  - Signature : .....
  - Address : .....
1. Name and NIC No. : .....
  - Signature : .....
  - Address : .....

**FORM OF PERFORMANCE SECURITY  
(Unconditional)**

.....  
*(Issuing Agency's Name and Address of Issuing Branch or Office)*

**Beneficiary: Ceylon Petroleum Storage Terminals Limited, Kolonnawa, Wellampitiya.**

**Date:** .....

**PERFORMANCE GUARANTEE NO. :** .....

We have been informed that .....  
..... *(Name of Contractor)*  
(hereinafter called "the Contractor") has entered into Contract No. ....  
..... *(Reference No. of the Contract)* dated  
..... With you, for the  
..... [ *name of the contract and brief description of works*](Hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we .....  
..... *(name of the agency)*  
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of  
..... *(amount in figures)* .....  
..... *(amount in words)* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the ..... day of ..... 20.....  
*(insert date, 28 days beyond the intended Completion Date)* and any demand for payment under it must be received by us at this office on or before that date.

.....  
Signature(s)

### FORM OF ADVANCE PAYMENT SECURITY

.....  
(Issuing Agency's Name and Address of Issuing Branch or Office)

**Beneficiary: Ceylon Petroleum Storage Terminals Limited, Kolonnawa, Wellampitiya**

**Date:** .....

**ADVANCE PAYMENT GUARANTEE NO. :** .....

We have been informed that .....  
..... (Name of Contractor)  
(hereinafter called "the Contractor") has entered into Contract No.  
..... (Reference No. of the Contract) dated  
..... With you, for the .....  
[name of contract & brief description] (hereinafter called "the Contract"). Furthermore, we  
understand that, according to the conditions of the Contract, an advance payment in the  
sum..... (amount in figures).....  
..... (amount in words) to be made against an advance payment guarantee.

At the request of the Contractor, we .....  
..... (name of the agency)  
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of  
..... (amount in figures) .....  
..... (amount in words) upon receipt by us of your first demand in writing accompanied by a written  
statement stating that the Contractor is in breach of its obligation in repayment of the advance  
payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the  
advance payment repaid by the Contractor.

This guarantee shall expire on ..... (Insert date, 28 days  
beyond the expected expiration Date of the contract)

Consequently, any demand for payment under this guarantee must be received by us at this  
office on or before that date.

.....  
Signature(s)

### FORM OF RETENTION MONEY GUARANTEE

.....  
(Issuing Agency's Name and Address of Issuing Branch or Office)

**Beneficiary: Ceylon Petroleum Storage Terminals Limited, Kolonnawa, Wellampitiya**

**Date:** .....

**RETENTION MONEY GUARANTEE NO.:** .....

We have been informed that .....  
..... (Name of Contractor)  
(hereinafter called "the Contractor") has entered into Contract No. .... (Reference  
No. of the Contract) dated ..... With  
you, for the ..... [ name of the contract and brief description of  
works] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, when the works  
have being taken over and the first half of the Retention Money has been certified for  
payment, payment of the second half of the Retention Money may be made against a  
Retention Money guarantee.

At the request of the Contractor, we .....  
..... (name of agency) hereby  
irrevocably undertake to pay you any sum or sums not exceeding in total an amount of  
..... (amount in figures)  
.....  
..... (amount in words) upon receipt by us of your first demand in  
writing accompanied by a written statement stating that the Contractor is in breach of its  
obligation under the Contract because the Contractor has not attended to the defects in  
accordance with the Contract.

This guarantee shall expire, at the latest ..... day of .....  
20..... (insert 28 days after the end of the Defects Liability Period) Consequently, any  
demand for payment under this guarantee must be received by us at this office on or before  
that date.

.....  
Signature(s)

**SECTION 03**  
**CONDITIONS OF CONTRACT**

DUPLICATE

## CONDITIONS OF CONTRACT

Conditions of Contract that will be applicable for this Contract is that given in section- 3 of the Standard Procurement Document for Procurement of Works. CIDA Publication No.ICTAD/SBD/03, Second Edition, January 2007, published by the Construction Industry Development Authority (CIDA).

This publication will not be issued with the Procurement Document and Bidder is advised to purchase it from CIDA.

Conditions of Contract shall be read in conjunction with Schedule provided under Section-5 of the Procurement Document (Volume 2).

# CEYLON PETROLEUM STORAGE TERMINALS LIMITED

## MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL KOLONNAWA INSTALLATION

**KPR/19/2026**

### PROCUREMENT DOCUMENT

**VOLUME - 02**

	<b>INVITATION FOR BIDS</b>
<b>SECTION 04 :</b>	<b>FORM OF BID AND QUALIFICATION INFORMATION</b>
<b>SECTION 05 :</b>	<b>SCHEDULE</b>
<b>SECTION 06 :</b>	<b>SPECIFICATIONS</b>
<b>SECTION 07 :</b>	<b>BILL OF QUANTITIES</b>
<b>SECTION 08 :</b>	<b>DRAWINGS</b>
<b>SECTION 09 :</b>	<b>STANDARD FORMS (BID)</b>
	<b>CHECK LIST FOR BIDDERS</b>

**Employer:**  
The Chairman  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation,  
Kolonnawa.

**Engineer:**  
Engineering Manager,  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation,  
Kolonnawa.

**January - 2026**

**INVITATION FOR BIDS (IFB)**  
**CEYLON PETROLEUM STORAGE TERMINALS LIMITED**

**MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL  
KOLONNAWA INSTALLATION  
CONTRACT NO: KPR/19/2026**

1. The Chairman, Department Procurement Committee (Minor), on behalf of the Chairman, Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa now invites sealed bids from eligible and qualified bidders for “Minor repairs of buildings and miscellaneous work at CPSTL Kolonnawa Installation” as described below.

The proposed work includes of demolition works, excavation & earth works, finishing works, miscellaneous and chain link fence as specified in BOQ as directed by the Engineer at the site and as per drawings. The Construction period is **180 Calendar Days** from the start date.

2. Bidding will be conducted through National Competitive Bidding Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements

**CIDA registration required**

**Specialty:** Building works

**Grade** : C7 or above

4. Qualification requirements to qualify for contract award include:
  - a) Should have similar nature works (building construction/renovation etc.) completed in last 5 years (indicate only the two largest projects with similar magnitude).
  - b) Schedule of Key Personnel
    - 01 Technical officer - NCT (Civil/Mech.) with minimum 02 years’ experience.
5. Interested bidders may obtain further information from the Manager Procurement of the Ceylon Petroleum Storage Terminals Limited, (Tele Phone+94 112572156, 2572155 and Email: [procure@cpstl.lk](mailto:procure@cpstl.lk)) and inspect the procurement documents free of charge during any working days from 0900 hrs to 1500 hrs. at the address given below. However, the bidders can inspect the procurement document (excluding drawings) from CPSTL website; [www.cpstl.lk](http://www.cpstl.lk) .
6. A complete set of Procurement Documents in English language may be purchased by interested bidders may obtain the Procurement Documents through any of the following methods:

1. **In-Person Collection:**

By submitting a written application to **The Manager (Procurement)**, Procurement Function Ceylon Petroleum Storage Terminals Limited (CPSTL),1st Floor, New Administration Building Oil Installation, Kolonnawa, between **28.05.2026 and 15.06.2026.**, on working days from **0900 hrs to 1400 hrs**, along with your request, you must provide proof of payment of a **non-refundable fee of LKR 3,500.00**. Payment can be made:

- In **cash** at the **Cash Counter**, CPSTL, Kolonnawa, or

- By **bank transfer** to the CPSTL account (details given below), and submit a copy of the bank slip or transfer confirmation.

## 2. By Email Request:

Making a cash payment of the non-refundable fee of LKR 3500.00 to the CPSTL bank account (bank details provided below) and Sending proof of payment (a copy of the bank slip or transfer confirmation) along with a written request on company letterhead, via email to [procure@cpstl.lk](mailto:procure@cpstl.lk), between **28.05.2026** and **15.06.2026**, on working days from 0900 hrs to 1400 hrs. Upon receipt of the non-refundable fee in the CPSTL account, the full set of procurement documents will be issued via email by the Procurement Function.

[Your reference details (Applicant Name, Company Name, Tender Number [KPR/19/2026]) should be stated in your receipt.]

### Account Details

Account Holder : Ceylon Petroleum Storage Terminals Limited, Oil  
Installation, Kolonnawa, Wellampitiya,  
Account No : 004-1-001-9-0208672  
Bank & Branch : People's Bank Corporate Branch  
No. 91, All Ceylon Hindu Congress (ACHC) Building,  
Sir Chittampalam A. Gardiner Mawatha.  
Colombo 02

Swift code : PSBKKLX  
Bank code : 7135  
Branch code : 004

Procurement Document (excluding drawings) available on the web is only for viewing purposes, and Bids shall be submitted using a Hard Copy of the Procurement Document purchased from CPSTL.

7. Bids shall be submitted on the procurement document obtainable from Procurement Function and duly filled Procurement documents may be sent by post/courier under registered cover or sealed cover to reach **The Chairman, Department Procurement Committee (Minor), C/o Manager Procurement, Ceylon Petroleum Storage Terminals Limited, Procurement Function, 01st Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya** or could be deposited in the tender box kept at the main entrance of CPSTL, on or before 1400 hrs. on **16.06.2026**.
8. Bids will be closed at 1400 hrs. on **16.06.2026** and will be opened immediately thereafter at the office of Manager Procurement, in the presence of the authorized only one representative of the bidder who chose to attend.

9. Bids shall be submitted on the procurement document obtainable from procurement function and duly filled procurement documents may be sent by post/courier under registered cover or sealed cover to reach the Chairman, Department Procurement Committee (Minor), C/O Manager (Procurement), Ceylon Petroleum Storage Terminals Limited, Procurement Function, 1st floor, New Administration Building, Oil Installation, Kolonnawa, Wellampitiya or could be deposited in the tender box kept at the main entrance of CPSTL, on or before 1400 hrs on **16.06.2026**
10. In case the bidders are unable to submit the original bids as above, they could submit the scanned copy of the duly filled procurement documents in PDF format via email to tenders@cpstl.lk to reach on or before 1400 hrs. on **16.06.2026** subject to following conditions.
- i. Submission of the bid via email is at own discretion of the bidder.
  - ii. If the bidder intends to submit a bank guarantee or bank draft as the bid security (instead of a direct deposit to the CPSTL bank account), the original bank guarantee / draft must be sent or hand-delivered to the above address by 1400 hrs. on **16.06.2026**
  - iii. The title and the closing date of the bid shall be indicated as the subject of the email.
  - iv. The Size of an email (with attachment) shall be limited to the maximum of 20 MB. In case the size of an attachment exceeds 20 MB, the bidder is requested to split the attachments and send as separate emails (i.e. 01 of 03, 02 of 03 etc.,).
  - v. Direct links to external sites or shared folders (e.g., Google Drive) are strictly prohibited.
  - vi. Do not CC or BCC any other official or personal email IDs of CPSTL staff.
  - vii. The original bid document must be securely kept and submitted to the Manager Procurement upon request. However, the original bid document will only be used for filing purposes and not for verification against the e-bid.
11. Bids shall be valid up to **01.09.2026**.
12. All bids shall be accompanied by a Bid Security of Rs. 85,000.00 (Rupees eighty-five thousand only). Bid Security shall be valid up to **29.09.2026**.
13. Any of the following party who wishes to submit a bid, shall register himself at the Department of Registrar of Companies [www.drc.gov.lk](http://www.drc.gov.lk) (e-ROC) as per the Public Contracts Act, No. 03 of 1987 for every public contract value exceeding Sri Lankan Rupees Five million (LKR 5,000,000).
- i. An agent, sub-agent, representative or nominee must be registered prior to the closing of the Bid/Tender.
  - ii. If the tender applicant and the tenderer is the same party he must be registered prior to the award of the tender.

However, this registration will be verified by CPSTL at the preliminary evaluation of Bids. In case of failure to meet this legal requirement, the Bid shall be rejected.

Contact details of the Registrar: Department of Registrar of Companies, "Samagam Medura", No. 400, D R Wijewardena Mawatha, Colombo 10 / Tel.: +94-11-2689208 / +94- 11-2689209 / Email: registrar@drc.gov.lk (Contact details may vary from actuals & CPSTL does not take any responsibility in this regard)

The address(es) referred to above is (are):

**The Chairman**  
**Departmental Procurement Committee (Minor),**  
**C/O Manager Procurement,**  
**Ceylon Petroleum Storage Terminals Limited**  
**Procurement Function, 1st floor, New Building,**  
**Oil Installation, Kolonnawa,**  
**Wellampitiya.**  
**Telephone: +94 11 2572156, +94 11 2572155**  
**Email: procure@cpstl.lk**

DUPLICATE

**SECTION 04**

**FORM OF BID, NON-COLLUSION DECLARATION  
AND QUALIFICATION INFORMATION**

DUBLICATE

**FORM OF BID**

**Name of Contract: MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL KOLONNAWA INSTALLATION.**

**To: Chairman,  
Department Procurement Committee (Minor),  
Ceylon Petroleum Storage Terminals Limited,  
Oil Installation, Kolonnawa.**

Gentleman,

1. Having examined the Conditions of Contract given in the Standard Procurement Document-Procurement of Works[*(ICTAD/SBD/03-Second Edition January 2007)*] Schedule, Specifications, Drawings and Bill of Quantities and Addenda for the execution of the above named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the said Conditions of Contract, Specifications, Drawings and Bill of Quantities and Addenda for the sum of Sri Lanka Rupees

.....  
.....

(LKR .....) or such other sums as may be ascertained in accordance with the said Conditions.

2. We/I acknowledge that the Bidding Data form part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the work as stipulated in the Contract data and complete the whole of the Works comprised in the contract within the time stated in the Contract data.
4. We/I agree to abide by this Bid for the period stated in the Sub-Clause 15 of Instruction to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this.....day of.....20... in the capacity of .....duly authorized to sign bids for and on behalf of.....

(IN BLOCK CAPITALS)

Signature : .....  
Name : .....  
Designation : .....  
Address : .....

Witness : .....(Name & Signature)  
Address : .....  
.....

**NON-COLLUSION DECLARATION****MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL  
KOLONNAWA INSTALLATION****BID REF NO: KPR/19/2026**

I, the undersigned bidder/ bidder's representative/ bidder's agent, honestly, truthfully and solemnly declare that;

- (a) I, nor any other member, agent or representative of the firm/ company/ corporation/ partnership/ sole proprietorship that I represent, have entered into any combination, collusion or similar agreement with any person in connection with the prices to be submitted by any person with respect to the invitation for bid;
- (b) I, nor any person who represents me have acted to prevent any person from submitting a bid or to induce any person to refrain from submitting a bid in connection with the intention for bid **(Bid No. KPR/19/2026)**
- (c) This bid is not submitted in collusion with any other bid and is not made pursuant to any agreement, understanding or association with any other person in relation to such bid.

I declare that, I have not received and will not accept any discount, fee, reward, commission or anything of value, directly or indirectly, from any person, company or corporation in connection with the submission of this bid.

I further declare that, I have not given and will not give any discount, fee, reward, commission or anything of value, directly or indirectly, to any person, company or corporation in connection with the submission of this bid.

I, taking full responsibility for ensuring the absence of collusion, hereby pledge to abide by fair and ethical competitive practices throughout the entire procurement process and to fully comply with the relevant Procurement Guidelines issued by the National Procurement Commission.

I hereby declare that all the statements made by me above are true and correct.

.....  
Signature of the Declarant

(Official Seal & Full Address)

## Qualification Information

*(To be completed and submitted by the bidder, with the Bid)*

	Eligibility Requirement	Bidder's Qualification
<b>CIDA Registration</b>		
Registration number	<i>(attach copies of relevant pages from the registration book)</i>	
Grade	<b>C7 or above</b>	
Specialty	<b>Building Works</b>	
Expiry Date		
<b>Blacklisted Contractors</b>		
Have you been declared as a defaulted contractor by NPA or any other Agency?		(Yes/No)
IF yes provide details		
<b>VAT Registration Number</b>		
<b>Construction Program</b>	<i>(attach as annex)</i>	
<b>Legal status</b>	<i>(attach relevant status copies, as annex)</i>	
	Eligibility requirement	Bidders' qualification
<b>Qualification and experience of Key staff</b>	Category Experience and Qualifications	Required Nos.
	1. Technical officer - NCT (civil/Mech)	01
<b>Audited financial statements at least for the period of past 02 years</b>	Not requested	
<b>Value of similar works completed in last 05 years (indicate only the two largest projects)</b>	1. Value	Year .....
	2. Value	Year .....
	<i>(attach copies of Certificate of Completion etc., as annex)</i>	

**Signature of the Bidder:** .....

**SECTION 05**

**SCHEDULE**

DUPLICATE

## Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is:	<p style="text-align: center;">The Chairman Name: <b>Ceylon Petroleum Storage Terminal Limited</b></p> <p style="text-align: center;">Address: <b>Oil Installation, Kolonnawa</b></p>
	1.1.10	Engineer is:	<p style="text-align: center;">Name : <b>Engineering Manager</b> Address: <b>Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa</b></p>
1&13	1.1.21	Summary of Works	<p>This job consists of demolishing work, excavation and earth works, finishing work, miscellaneous works and chain-link fence etc.</p> <p style="text-align: center;">Location: Kolonnawa Installation</p> <p style="text-align: center;">Contract Name: <b>Minor repairs of Buildings and miscellaneous work at CPSTL Kolonnawa Installation</b></p> <p style="text-align: center;">Contract No. KPR/19/2026</p>
1.	1.1.12	Start Date	7 Days after the issue of Letter of Acceptance.
	1.1.14	Intended Completion Date	Intended Completion Date is 180 <b>calendar Days</b> from the start date.
2.		Source of Fund	The source of funds is Ceylon Petroleum Storage Terminals Limited
3.		Eligibility	<p>The Requirement is</p> <p style="margin-left: 40px;">a) The bidder should have required ICTAD (CIDA) registration</p>

<b>ICTAD (CIDA) registration required</b>	
<b>Specialty</b>	Building Work
<b>Grade</b>	<b>C 7 or above</b>

- b) The Similar nature works (building construction/renovation etc. with completed in last 5 years (indicate only the two largest projects with similar magnitude).
- c) Schedule of Key Personnel  
01 Technical officer - NCT (Civil/Mech) with minimum 2 years' experience.

7. Site Visit Prior to submitting a bid, bidders shall familiarize themselves and shall be deemed to have done so.

The bidders shall inform Engineering Manager, Engineering Function, Oil Installation, CPSTL, Kolonnawa (Tel. +94-11-2572214, Fax No. 0094-11-2531328) at least 02 days in advance with their names, NIC Numbers/Passport Numbers so that the CPSTL will arrange required permits for the site visit.

The bidders are advised to limit the number of persons, for the visit, due to the security reasons, at Oil Installation Kolonnawa. Site visit will be permitted during 0830 – 1600 hrs. except Sundays and mercantile holidays. The cost of such visits shall be borne by the bidder.

12. Documents of the Bid

**Documents to be submitted with Bids**

The bidders are required to submit the following documents, Non-collusion Declaration and information along with the bid. This information will be critical for the evaluation of the offer submitted. Lack of submission of all the requested information shall be a reason for disqualification and finally for rejection of the offer.

6.1 & 6.2 Execution of the works program

**(a) Proposed Work Programme**

The bidder is required to submit a detailed proposed scope of work that the bidder intend to perform under each category based on the details given under the Section 6 - “Contractor’s Scope of Supply” and “Contractor’s Scope of Work and Specifications”. Also, a bar chart for the total project clearly indicating the key activities of the project.

The bidder is deemed to be an expert in this field and shall include all the activities necessary to be a complete proposal.

**(b) Experience**

Proof of experience of the bidder carried /carrying out similar works of building renovation the last 5 years also to be submitted. The information submitted shall include the client's names, contract name, telephone numbers, fax numbers, year of completion, scope of work carried out with relevant codes and standards, contract value and any other relevant information. Bidder shall have successfully completed at least two similar projects.

**(c) Schedule of Key Personnel**

Bidder shall submit a schedule of Key Personnel consisting the site staff. A full time a technical officer NCT (Civil/Mech.) or equivalent qualified with minimum 02 years' experience in similar works in construction industry.

13. 13.5 VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However, VAT component shall be shown separately at the end of the BOQ.
- 13.6 Price Adjustment The Contract is not subject to price adjustment.
- Bid Security The amount of Bid Security to the amount of Rs. 85,000.00 (Rupees eighty-five thousand only). The Bid Security should be in one of the following forms
- a. A receipt for cash deposit paid to the Accountant, Ceylon Petroleum Storage Terminals Limited, 1<sup>st</sup> Floor, New Administration Building, Oil Installation, Kolonnawa in favor of the name of the Chairman, Ceylon Petroleum Storage Terminals Limited.
  - b. A guarantee from a commercial bank with the authority of license issued by the monetary board of Sri Lanka (Central Bank of Sri Lanka).
- The format of the Bid Security (unconditional guarantee) included in Section 9, Standard Forms (Bid). The validity of Bid Security shall be till **29.09.2026**.
16. Award of contract Prior to the notification of award, in accordance with Clause 16.1, the standstill period and applicable appeal process shall be applied as follows

## STANDSTILL PERIOD & APPEALS

- Intension to award the contract:

CPSTL shall notify unsuccessful bidders in writing, either by post and/or email, regarding the DPC's intention to award the contract to the successful bidder

- Standstill Period:

There shall be a minimum interval of seven (07) working days between the submission date of the CPSTL notification of the intention to award the contract to the successful bidder and the actual award of the contract. This interval is referred to as the Standstill Period.

- Debriefing for Unsuccessful Bidders:

Unsuccessful bidders may request a debriefing from CPSTL in writing, either by post and/or email, no later than the third (3rd) working day of the Standstill Period CPSTL shall conclude the debriefing process no later than the fifth (5th) working day of the Standstill Period.

It is the sole responsibility of the appellant to ensure that the appeal includes all relevant supporting documents to substantiate the grievance.

30

4.4 Performance Security

Amount of Performance Security required is **5 %** of the Initial Contract Price.

The form acceptable for the Performance Security (unconditional) included in Section 2, Standard Forms. The Performance Security shall be valid until 28 days beyond the intended Completion Date.

The Performance Security shall be from a commercial bank with the authority of license issued by the monetary board of Sri Lanka (Central Bank of Sri Lanka).

31.

6.2 Programme

If any time should it appear to the Engineer that the actual progress of the work does not conform to the approved programme, the contractor shall produce, at the request of the Engineer a revised programme showing the modifications to the previously approved programme necessary to ensure completion of the work within the stipulated time of completion.

Failure on the part of the contractor to submit and obtain approval for the revised programme may result in the Engineer ordering an additional retention of 5% of the immediate claim. The contractor shall be entitled to release of the retention thus withheld from the next claim on obtaining the approval of the Engineer for the programme of work submitted to the Engineer.

### **Working Hours**

- (i) Normal working hours of CPSTL from Monday to Friday is from 0730 hrs. to 1630 hrs.
- (ii) In the work programme Saturday also can be considered as a working day and from Monday to Friday up to 1800 hrs. also can be considered as a working hour by the contractor. But to work on Saturday and up to 1800 hrs the contractor is required to obtain prior permission since the offices are normally closed on Saturdays and after 1630hrs.
- (iii) However, working on Statutory holidays, Sundays and after 1800 hrs. on working days will not be permitted.

Provided always that provision of above (iii) shall not be applicable in the cause of any work which it is customary to carry out, outside normal working hours by rotary or double shifts.

6.3 Extension of time

No extension of time will be considered other than the adverse weather condition or other special circumstances of any kind whatsoever which may occur, other than through a default of the contractor be such as fairly to entitle the contractor to an extension of time for the completion of the work. The contractor shall, within fourteen (14) days after the cause for delay has risen, deliver to the Engineer full and detailed particulars of any claim to extension of time to which he may consider himself entitled in order that such claim may be investigated at the time. In the event of failure on the part of the contractor to act as stated herein before shall be forfeited in extension of time for the particular event.

6.4 Late Completion

Not Applicable

8.1	Notification of Defects	The period for Defect Notification is <b>180 calendar Days</b> from Taking Over Except BOQ Item no. K (K1,K2,K3 & K4)
10.3	Interim Payment  Minimum amount of Interim Certificates	<p>i) Interim payments will be made on completion of each category under the “Bill of Quantities” in Section -7</p> <p>The bid shall be on the basis of Measure &amp; Pay Comprehensive</p> <p>ii) Rs 500,000.00</p>
10.5	Payment of First Half of Retention	Not Applicable
10.6	Payment of Second Half of Retention	<p>Full amount of retention shall be paid subjected to the conditions specified in the clause 10.6 of Conditions of Contract and following conditions</p> <p>The amount of retention is 10% of certified interim payment.</p> <p>The maximum amount of retention is 5% of Initial Contract Price and shall be release at the expiry of defect notification period (The retention is not applicable for BOQ item No’s K1, K2, K3 &amp; K4).</p>
10.12	Advance Payment	<p>Amount of advance payment shall be <b>20%</b> of initial contract price (less provisional sums and contingencies).</p> <p>Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.</p> <p>No advance payment will be made in respect of constructional plant.</p>
12.1	Contractors’ care of works	<p>Special Safety Conditions</p> <p>i. The work/workers should conform to the Fire &amp; Safety rules and regulations of CPSTL and they should wear safety belts when working at high elevations.</p> <p>Before work of any nature is commenced in any area it is necessary to obtain excavation permits, safety certificates and if the work involves sparks or flames also a hot work permit from CPSTL,</p>

depending on nature of work. All precautions stipulated in these documents must be observed by the contractor and his employees. If the work cannot be completed in the period for which these documents are valid the work shall be discontinued until the documents have been renewed.

- ii. The contractor shall, except if and so far as the contract provides otherwise, indemnify the CPSTL against all losses and claims in respect of injuries or damage to any person or material or physical damage to any property whatsoever which may arise out of or in consequence of the execution of the works and against all claims, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto except any compensation or damages for or with respect to:
  - a. the permanent use or occupation of land by the works or any part thereof;
  - b. the right of the CPSTL to execute the works or any part thereof on, over, under, in or through any land; the right of the CPSTL to execute the works or any part thereof on, over, under, in or through any land;
  - c. injuries or damage to persons or property resulting from any act or neglect of the CPSTL, his agent, servants or other Contractors, not being employed by the Contractor, or for or in respect of any claims proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or where the injury or damage was contributed to by the Contractor, his servants or agents such part of the compensation as may be just and equitable having regard to the extent of the responsibility of the Employer, his servants or agents or other contractors for the damage or injury.
- iii. Only qualified persons shall perform electrical installations, repairs and other related work.
- iv. The first consideration for working on any electrical system is to have the circuit positively de-energized.

All circuits and equipment must be considered energized until opened, tagged and/or locked according to an approved procedure and should be proven de-energized by testing with an approved testing device known to be in proper working order. At least two personnel shall be present while the work are being performed

13.1(a)	Insurance cover	<p>a) The minimum cover for insurance of the Works and of Plant and Materials is 110% of initial Contract Price</p> <p>The maximum deductible for insurance of the Works and of Plant and Materials is 5% of initial Contract Price.</p>	
		<p>b) The cover for loss or damage to Equipment is Contractor's responsibility.</p>	
		<p>c) The minimum cover for insurance of other property (other than the Site) is Rs. 3,000,000.00.</p>	
13.1(c)	Insurance, third party	<p>The minimum cover for personal injury or death, for third party and employees of the Employer and other persons engaged by the Employer in the Works is Rs. 1,000,000.00 per person, per event.</p>	
13.1	Insurance for contractor's Personal	<p>The minimum cover for personal injury or death of workmen or other employees of the contractor engaged in the works is Rs. 1,000,000.00 per person.</p>	
1.1.11	Adjudicator	<p>The Adjudicator proposed by the Employer is an Adjudicator selected from the pool of Adjudicators of Construction Industry Development Authority (CIDA).</p>	
33.	14.0	Resolution of Disputes	<p>Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case-to-case basis and shall be equally shared by the Contractor and the Employer.</p>

**SECTION 06**  
**SPECIFICATIONS**

DUPLICATE

## SPECIFICATIONS

The works under this contract shall be executed in accordance with the Specifications given in the following documents issued by the Industry Development Authority (CIDA), “Savsiripaya”, 123, Wijerama Mawatha, Colombo 7.

Publication No.	Description
SCA/3/2	Water Supply Sewerage & Storm Water Drainage
SCA/4/I	Specifications for Building Works (Vol. I) Third Revision, July 2004
SCA/4/II	Specifications for Building Works (Vol. II) Second Revision, Oct 2001
SCA/8	Specification for Electrical and Mechanical Works Second Edition, August 2000

It is implied that the eligible Bidders are fully acquainted with the above Documents and therefore, those will not be issued to the Bidders under This bid.

However, Bidders may purchase the same if necessary, from CIDA, “Savsiripaya”,123, Wijerama Mawatha, Colombo 7.

## **1.0 SCOPE OF SUPPLY BY CPSTL**

### **1.1 Electrical power supply for construction work**

Metered electrical power supply will be provided by the Employer on the request of the Contractor and charge according to the applicable tariff system and connection cost. Contractor shall use his own temporary power distribution board sufficiently rated to power the equipment and machineries used at site. Contractor shall install his own sufficiently rated feeder cable (Approximate length: 150 m) from metering point up to the temporary power distribution board or the contractor shall have to arrange his own power source. The installation shall be done conforming to the 17<sup>th</sup> edition of IET regulations and as per the instruction and approval of the CPSTL Electrical Engineer.

### **1.2 Water supply for construction work**

Metered water supply will be provided by the Employer on the request of the Contractor and charge according to the applicable tariff system and connection cost. Contractor shall have his own sufficient storage facility at site or Contractor shall use his own source of water.

## **2.0 CONTRACTOR'S SCOPE OF SUPPLY**

Contractor shall supply construction equipment, materials, consumables and other requisites as follows;

- 2.1. Supply of all materials for successful completion of the project.
- 2.2. Supply of temporary erection materials and all other consumables necessary for the proper execution of the job.
- 2.3. Supply of all construction equipment and tool which are required to perform the work.
- 2.4. All drawings, method statements, time schedules and other related documents shall be prepared and submitted by the contractor.
- 2.5. Quality assurance records shall be maintained by the contractor and these records shall be given to Engineer upon completion of each job.

## **3.0 CONTRACTOR'S SCOPE OF WORK AND SPECIFICATIONS**

### **3.1 Site cleaning**

Work site shall clean before commence the work, while execution of the work and after completion of the works. Debris and all removed material shall be properly disposed at a suitable location off the site as directed by the Engineer and usable material shall be handed over to CPSTL

**SECTION 07**  
**BILL OF QUANTITIES**

DUPLICATE

**PREAMBLE TO THE BILL OF QUANTITIES**

1. This Bill of Quantities contains pages numbered from **34** to **45**. Bidders are requested to see that no page is missing, nor duplicate and that all TRADES are carried to **SUMMARY** at the end of the Bill of Quantities.
2. The Conditions of Contract, the Specifications and the Drawings are to be read in conjunction with the Bill of Quantities.
3. The cost of complying with all conditions, obligations and liabilities described in the Conditions of Contract, Specifications and the Bill of Quantities including all overhead charges and profit in carrying out the work as shown on the Drawings shall be deemed to be spread over and included in the prices of sums stated by the Bidder in the Bill of Quantities unless separately measured.
4. If the Bidder fails to price any items in the Bill of Quantities, then the cost of the work under such items shall be held to be spread over and included in the prices given against other items of work.
5. The quantities set out in the Bill of Quantities are provisional and cover the approximate scope of the work anticipated to be performed by the Contractor. The actual quantities used for final measurement purposes will be determined by the Engineer by measurement of the work completed by the Contractor.
6. Where trade names, brands and or Catalogue Numbers are referred to, sole preference to any material or equipment is not intended. Any other material or equipment may be used, provided that the characteristics of type, quality, appearance, finish, method of construction and / or performance is superior to the specified.
7. Whenever the method of measurement is not clear from the documents available, the principles as given in the Sri Lanka Standard 573, 1999 [Revision] Method of Measurement of Building Works shall be applicable.
8. Selected bidder shall comply with the arrangement of work in the buildings and be ready to work part by part as required by the Authorities of the Employer
9. Items in the Bill of Quantities marked "PROVISIONAL SUM" shall be executed if they are the subject of a written instruction from the Engineer. The rate/amount to be paid for works under Provisional Sum Items may be based on any one of the following methods or as approved by the Engineer.
  - i. Rates as in Bill Items where applicable.
  - ii. Cost supported by purchase Bills from State Organizations or approved suppliers + 12%
  - iii. Amount paid to the sub-contractors as approved by the Engineer + 12%
10. The unit and lump sum prices of the Bill of Quantities (referred to as the Contract Rates) shall, except in so far as is otherwise provided for under the Contract, be deemed to cover all obligations set out in the Contract, and all matters or things necessary for the proper completion and maintenance of the Works, and shall be fixed and binding upon the Contractor.

11. Unit prices when applied to the quantity of work performed under the Contract shall, and other sums specifically determined under the provisions of the Contract, constitute full remuneration to the Contractor under the Contract.
12. Each item shall be priced by the Bidder in Sri Lanka Rupees.
13. Rates for items in this Bill of Quantities shall be inclusive for hauling, transporting, loading, unloading, spreading, heaping, supporting, scaffolding, welding, and for laps, unless otherwise specifically stated.
14. Unless otherwise specifically stated in Bill of Quantities or herein, the following shall be deemed to be included with all items: -
  - i. Labour and all costs in connection therewith.
  - ii. Materials, goods and all costs in connection therewith.
  - iii. Tools, plants, hoisting plants and all costs in connection therewith.
  - iv. Waste of materials.
  - v. Square cutting.
  - vi. Establishment charges, overhead charges and profit.
  - vii. All setting out works.
  - viii. For providing of method statements, calculations, proposals by Contractor, shop drawings
  - ix. All straight cutting & waste
  - x. Bending fabricating & hoisting
  - xi. Welding drilling for bolts & bolting
  - xii. Rolling margin
15. If bidders are anticipating to give any discount, it shall be marked separately in the space allocated in the summary of Bill of Quantities. Provisional Sums shall not be considered when calculating discount.
16. All materials, equipment supplied shall be new, unused without any defects.
17. All materials used in the Works shall be of the best quality of their respective kinds as specified and shall be obtained from sources and suppliers approved by the Engineer and shall comply strictly with the tests prescribed or, where tests are not laid down in this Specification, with the requirements of the latest issue of the relevant British Standards or other Standards approved by the Engineer.
19. Metric units are used throughout the Bill of Quantities for measurement purposes unless otherwise indicated. Abbreviations used in the Contract are as follows: -
 

L.S.	-	Lump Sum
P.S.	-	Provisional Sum
m	-	Metre
m <sup>2</sup>	-	Square metre
kg	-	kilograms
No	-	Numbers
Rs. Cts.	-	Sri Lankan Rupees and Cents
m <sup>3</sup>	-	Cubic metre

**GENERAL**

It is the bidder's responsibility to see that the prices include for complying with all the requirements of the other documents whether specifically referred to in Bill of Quantities.

The bidder is advised to visit the site of the proposed work and it is the responsibility of the Bidder to ascertain the conditions governing access to the site, the extent of working space storage area etc.

The rate for each item shall also include for all the following.

- 1) Labour and all connected cost.
- 2) Materials and goods including all connected cost.
- 3) Complying with regulations of the Municipal Council and/or any other relevant authority under which particular item of work is to be executed unless otherwise included in the preliminaries.
- 4) Plant and equipment unless and otherwise included in preliminaries.
- 5) Protecting and clearing.
- 6) In addition to above, the rate for item of work in substructure shall include for the works at depth extending below ground water table where applicable including excavation under water, removal and disposal of mud, sand and preparation of place to a condition suitable for proper execution of the work.

Formwork has been measured the net contact surface measurement between concrete and formwork to beams, columns and casings deemed to include ends.

Quantities for ABC, Soil are measured as compacted quantity.

Hooks, laps etc. have been measured with the quantities in reinforcement.

The measurement for excavation shall be taken according to Sri Lanka standard 573: 1999.

**Day work rate only applicable for the work which are not expressed nor implied in specifications, drawings and BOQ. Contractor shall take prior approval for day work from the Engineer.**

The contractor shall state under item 1 below, the rate per hour irrespective of public holidays, etc. required for work ordered to be executed as Day work at the site of the works.

Day work rates quoted shall also cover all the expenses of the contractor such as supervision, repairing and maintaining the tools necessary to each class of workman and particularly his profit & overhead expenses without any Taxes and / or Levies.

The contractor shall state, the rate per hour for use of plant in good working condition and include for the cost of fuel, lubricants, transport to and from site wages & allowances of the operators, any other expenses and contractor's profit & overheads without any taxes and / or Levies

## BILL OF QUANTITIES

CEYLON PETROLEUM STORAGE TERMINALS LIMITED - ENGINEERING FUNCTION

**JOB: MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL KOLONNAWA INSTALLATION.**

BOQ No.:- E/ /2026

Item No.	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)
	<i>All of construction material, tools, equipment and services shall be supplied by contractor except water supply and electricity supply. Vehicle for the transport of material should be supply by own contractor and loading, unloading should be arranged by contractor. Rate shall include the site cleaning before &amp; after construction work. Work plans scheduled by Engineering function of CPSTL.</i>				
<b>A</b>	<b>PRELIMINARIES AND DEMOLITION WORK</b>				
	<i>Remove debris away from inside to suitable place as per Engineering instruction.</i>				
A.1	Removing of internal & external existing wall plaster.	m <sup>2</sup>	50.00		
A.2	Dismantle and remove existing timber/Aluminum partition.	m <sup>2</sup>	40.00		
A.3	Remove of damage rendering area in existing floor.	m <sup>2</sup>	25.00		
A.4	Dismantle and remove existing timber door, window with frame.	nos	10.00		
A.5	Dismantle and remove existing Aluminum door, window with frame.	nos	15.00		
A.6	Removing existing asbestos ceiling with timber frame work.	m <sup>2</sup>	30.00		
A.7	Removing existing suspended ceiling with aluminum coated G.I. frame work.	m <sup>2</sup>	50.00		
A.8	Removing existing damage asbestos roofing sheets with necessary roofing nails.	m <sup>2</sup>	50.00		
A.9	Removing of existing damage asbestos ridge plate with necessary roofing nails.	m	50.00		
	<b>Total Amount Carried to Summary</b>				

<b>B</b>	<b>EARTH WORK</b>				
B.1	Lay, level & compact of A.B.C (aggregate base course) material. (minimum thickness of layer 200 mm)	m <sup>3</sup>	10.00		
B.2	Fill excavated earth proposed excavation area. Rate includes compacting 150mm layers using machine Rammer. Rate includes for transport cost.	m <sup>3</sup>	5.00		
<b>Total Amount Carried to Summary</b>					
<b>C</b>	<b>MASONRY WORK</b>				
C.1	100 mm thick solid cement block work in walls.	m <sup>2</sup>	40.00		
C.2	20 mm thk. Cement rendering with colour cement or as per Engineering instruction.	m <sup>2</sup>	100.00		
C.3	16 mm thk. to internal wall plastering to finish with semi rough.	m <sup>2</sup>	100.00		
C.4	16 mm thk to external wall plastering to finish semi-rough with wooden float.	m <sup>2</sup>	120.00		
C.5	Construction new drain (internal width 6" to 12" & depth from 6" to 18") using bricks at building area. Rate shall be include 100 mm thick. base concrete, plastering and rendering with cement slurry smoothing as per Engineer's instruction.	m	25.00		
C.6	Construction new drain (internal width 12" to 24" & depth from 6" to 24") using blocks at CPSTL premises area. Rate shall be include 100 mm thick. base concrete, plastering and rendering with cement slurry smoothing as per Engineer's instruction.	m	25.00		
C.7	Repair of existing drain (Rate shall include bottom correction, damaged wall repair & plastering etc).	m	50.00		
C.8	Repair of existing storm water, sewerage and waste water manholes. Rate shall include bottom correction, damaged wall repair & plastering etc. (Manhole sizes variable 300mm x 300mm - 600mm x 600mm). Rate include shall be necessary demolition work.	Nos	5.00		

C.9	Repair of existing storm water, sewerage and waste water manhole. Rate shall include bottom correction, damaged wall repair & plastering, rendering with smooth slurry etc. (Manhole sizes variable 750mmx750mm -1200mmx1200mm) Rate include shall be necessary demolition work.	Nos	5.00		
<b>Total Amount Carried to Summary</b>					
<b>D</b>	<b>CEILING WORK</b> <i>Supply and fix suspended ceiling with 600mmx600mm, 3mm thick plain Superflex board (Malysian), and with 2 mm thick powder coated GI frame work and 4 mm thick hanging rods and accessories as per Engineer's instruction.</i>				
D.1	Supply and fix suspended flat ceiling.	m <sup>2</sup>	100.00		
D.2	Supply and fix suspended angle ceiling.	m <sup>2</sup>	80.00		
D.3	Repair asbestos flat ceiling fixed with coves and fillets on existing timber frame work as per the Engineer's instructions. Rate shall include for dismantling and removing existing damage asbestos ceiling & applying two coats of wood preservative & painting asbestos ceiling with one coat of primer and two coats of weather shield paint.	m <sup>2</sup>	35.00		
D.4	Supply and fix asbestos flat ceiling (new) fixed with coves & fillets to approved quality imported treated Balau or Kempas timber frame work of consist of 94mm x 45mm @ 1200mm c/c, 45mm x 45mm @600mm c/c, fillet size to be 25mm x 6mm and cove molding size to be 38mm x 38mm. Rate shall include for painting asbestos ceiling with one coat of primer and two coats of weather shield paint.	m <sup>2</sup>	75.00		
<b>Total Amount Carried to Summary</b>					
<b>E</b>	<b>ROOF WORK</b> <i>Rate to be included removing the existing timber frame and applying of 2 coats of wood preservatives as per the engineer's instruction.</i>				
E.1	Supply and fix roof covering with Corrugated Asbestos sheets on the roof as per the instruction of engineer. (Roof timber framework not included and measured separately).	m <sup>2</sup>	100.00		

E.2	Supply and replace new approved type timber (kempas/balau or equivalent) rafters (50mmx100mm) with 600mm centers as per the engineer's instruction.	m	100.00		
E.3	Supply and replace new approved type timber (kempas / balau or equivalent) battens (50mm x 50mm) with 450mm centers as per the engineer's instruction.	m	200.00		
E.4	Supply and Replace 250mm wide,20mm thick. new approved type timber (kempas/balau or equivalent) valance/ barge board (50mmx225mm) with brackets 600mm centers as per the engineer's instruction.	m	100.00		
<b>Total Amount Carried to Summary</b>					
<b>F</b>	<b>WATER PROOFING WORK</b>				
F.1	Supplying and applying Platinum Seal or equivalent water proofing treatment in external wall areas as per specification.	m <sup>2</sup>	20		
F.2	Supplying and applying Master seal 540 or equivalent water proofing treatment in toilet floor and wall area up to tile edge as per Engineering instruction.	m <sup>2</sup>	20		
<b>Total Amount Carried to Summary</b>					
<b>G</b>	<b>PAINTING WORK</b>				
G.1	Supply, prepare and apply two coats of wall putty and one coat of wall filler and two coats of approved quality and colour emulsion paint (CIC or equivalent) to internal walls. Rate shall include surface preparation, as directed by Engineer.	m <sup>2</sup>	50.00		
G.2	Supply, prepare and apply one coat of approved wall filler & two coats of weather shield paint (CIC or equivalent) of approved quality & colour to external plastered walls. Rate to include surface preparation as per instruction of Engineer.	m <sup>2</sup>	50.00		
G.3	Supply, prepare & apply approved quality putty & colour one coat of primer & 2 coats of weather shield paint (CIC or equivalent) to all surface of ceiling Soffit as directed. Rate shall include surface preparation as per instruction of Engineer.	m <sup>2</sup>	50.00		

G.4	Supply, prepare & apply approved quality one coat of primer & 2 coats of enamel paint (CIC or equivalent) to all steel and wooden surface as per instruction of Engineer.	m <sup>2</sup>	30.00		
<b>Total Amount Carried to Summary</b>					
<b>H</b>	<p><b>ALUMINUM WORK AND TIMBER WORK</b></p> <p><i>Rate for material work shall include for; All straight cutting &amp; waste, bending, fabricating &amp; hoisting, welding, drilling for bolts &amp; bolting, rolling margin, sample of materials &amp; testing.</i></p> <p><i>Material; Screws used in the construction of door frames shall be high-tensile or a non-corrosive materials compatible with aluminum frames.</i></p> <p><i>Locks &amp; Handles; Locks shall be heavy, best quality and stainless steel (Alpha or equivalent in quality &amp; Multi-pin Cylindrical in design with spare keys for aluminum doors. Quality &amp; function together with placing appearance which the architectural features &amp; type of materials used. Push/Pull handles &amp; lock handles of door shall be finished paint coated to approval. Complete set of door lock for wooden with spare keys shall be union brand or equivalent.</i></p>				
H.1	Supply and repair lock for aluminum doors. Rate included replace barrel type lock cylinder as per Engineer's instruction.	Nos	10.00		
H.2	Supply and replace door lock for aluminum doors as per Engineer's instruction.	Nos	10.00		
H.3	Supply and replace union door lock for timber doors as per Engineer's instruction.	Nos	10.00		
H.4	Supply and replace door closer for aluminum doors as per Engineer's instruction.	Nos	10.00		
H.5	Supply and replace S/S coated handle for aluminum doors as per Engineer's instruction.	Nos	10.00		
H.6	Supply and replace approved quality S/S hinges for aluminum doors as per Engineer's instruction.	Nos	100.00		

H.7	Supply & fix semi glazed partition overall comprising Powder coated Aluminium frame, consists of approved colour & type 4mm thk. Aluminum composite panels with noncombustible mineral filled core as wall cladding, 5mm thick glass with beading as per detailed drawing and as per engineer's instruction.	m <sup>2</sup>	30.00		
H.8	Supply & install powder coated Aluminium framed approx.900mmx2100mm size single hung door, type 4mm thk. Aluminum composite pannels,5mm thk. glass with beading as per the Engineers instruction. Rate shall include for approved type door closer, hinges, locks, S/S coated handles, gasket... etc.	Nos	05.00		
H.9	Supply and replaced 6" height aluminum barrel bolt for aluminum doors as per Engineer's instruction.	Nos	10.00		
H.10	Supply and replaced 6" height brass barrel bolt for timber doors as per Engineer's instruction.	Nos	10.00		
<b>Total Amount Carried to Summary</b>					
<b>J</b>	<b>STEEL WORK</b>				
J.1	Supply and installation 450 mm-600 mm width Zn/Al flashing for roof.	m	30.00		
J.2	Supply and installation 600 mm- 900mm width Zn/Al flashing for roof.	m	30.00		
J.3	Supply and installation 600 mm girth 0.47 mm Zn/Al gutter for roof.	m	30.00		
J.4	Supply and installation 450 mm girth 0.47 mm Zn/Al down pipe for roof.	m	30.00		
J.5	Supply and installation 225 mm width 0.47 mm Zn/Al valance board for roof.	m	30.00		
J.6	Supply and installation 0.47mm Zn/Al roofing sheet for roof.	m <sup>2</sup>	50.00		
J.7	Supply and installation 300 mm width Zn/Al flashing for roof.	m	30.00		
<b>Total Amount Carried to Summary</b>					

<b>K</b>	<b>DAY WORKS FOR REPAIR WORKS AT OUT SIDE OF BUILDING, INTERCEPTORS, TANK FARM &amp; OTHER MINOR REPAIR WORKS</b>				
K.1	Supply of tractor with driver including Fuel.	day	3		
K.2	Skill Labour (mason/Plumber/Aluminum fabricator /carpenter)	day	200		
K.3	Unskill Labour	day	200		
K.4	Unskill special labour (Tank cleaner, interceptor cleaner, etc.	day	10		
	<b>Total Amount Carried to Summary</b>				

**GRAND SUMMARY****JOB: MINOR REPAIRS OF BUILDINGS AND MISCELLANEOUS WORK AT CPSTL KOLONNAWA INSTALLATION.****BOQ No: ENG/.... /2026**

SUMMARY			
Item	Description	Amount	
		Rs.	Cts.
A	PRELIMINARIES AND DEMOLITION WORK		
B	EARTH WORK		
C	MASONRY WORK		
D	CEILING WORK		
E	ROOF WORK		
F	WATER PROOFING WORK		
G	PAINTING WORK		
H	ALUMINUM WORK AND TIMBER WORK		
J	STEEL WORK		
K	DAY WORKS		
	<b>Sub Total I</b>		
	Less Discount .....% (if any)		
	<b>Sub Total II</b>		
	ADD: SSCL 2.5% (only if applicable)		
	<b>Sub Total III</b>		
	ADD: VAT 18% (only if applicable)		
	<b>TOTAL AMOUNT WITH TAXES</b>		

VAT registration No :..... SSCL Registration No :.....

**[Please attached copy of the SSCL registration & copy of the VAT registration (if applicable)]**

Total Amount in words : .....

(without VAT)

Name of Bidder : .....

Address : .....

Contact No : ..... email : .....

Signature and company seal of Bidder

Date

**DAY WORK SCHEDULE****LABOUR**

The contractor shall state the rate per hour irrespective of public holidays, etc. required for work ordered to be executed as Day work at the site of the works.

Day work rates quoted below shall also cover all the expenses of the contractor such as supervision, repairing and maintaining the tools necessary to each class of workman and particularly his profit & overheads without any taxes and / or Levies.

	<b>DESCRIPTION OF LABOUR GRADES</b>	<b>RATE PER HOUR Rs.</b>
I	Skilled Labour	
II	Unskilled Labour	
III	Aluminium Fabricator	
IV		
	<b><u>Any Other Grades</u></b>	
V		
VI		
VII		

**PLANT & EQUIPMENT**

The contractor shall state the rate per hour for use of plant in good working condition and include for the cost of fuel, lubricants, transport to and from site wages & allowances of the operators, any other expenses and contractor's profit & overheads without any taxes and / or Levies.

	<b>DESCRIPTION OF PLANT &amp; EQUIPMENT</b>	<b>RATE PER HOUR RS.</b>
I	Tipper (1 Cube)	
II	Aluminium Bar cutter	
III		
IV		

**MATERIAL**

	<b>MATERIAL</b>	<b>RATE PER HOUR RS.</b>
I	Cement (50Kg)	
II	Sand (1 Cube)	
III	¾" Metal (1 Cube)	
IV	Engineering Brick	
V		
VI		

**SECTION 08**

**DRAWINGS**

DUPLICATE

**SECTION 09**  
**STANDARD FORMS (BID)**

DUPLICATE

**FORM OF BID SECURITY**

*[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]*

----- *[insert issuing agency's name, and address of issuing branch or office]*

**Beneficiary: Ceylon Petroleum Storage Terminals Limited, Kolonnawa, Wellampitiya.**

**Date:** ----- *[insert (by issuing agency) date]*

**BID GUARANTEE No.:** ----- *[insert (by issuing agency) number]*

We have been informed that -----  
 - *[insert (by issuing agency) name of the Bidder]* (hereinafter called "the Bidder") has submitted to you its bid dated -----*[insert (by issuing agency) date]* (hereinafter called "the Bid") for the ..... of *[insert name of Contract]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* -----  
 ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to **29.09.2026**. Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

\_\_\_\_\_  
*[signature(s) of authorized representative(s)]*

## CHECK LIST FOR BIDDERS

DUPLICATE

**CHECK LIST FOR BIDDERS**

Bidders are advised to fill the following table.

ITEM	ITB Clause	YES (tick)	REFERENCE
<b>Form of Bid</b>			
Addressed to the Employer?	18		
Completed?	18		
Signed?	18		
<b>Bid Security</b>			
Address to the <b>Employer</b> ?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount as requested?	16		
Validity <b>28 days beyond</b> the validity of Bid?	16		
<b>Qualification Information</b>			
All relevant information completed?	4		
Signed?	4		
<b>Addendum</b>			
Contents of the addendum (if any) taken in to account?	10		
<b>Bid package</b>			
All the documents given in ITB Clause 12 enclosed in the original and copy?	12		
ITB Clause 19 followed before sealing the Bid package?	19		