



CEYLON PETROLEUM STORAGE TERMINALS LIMITED

BIDDING DOCUMENT

FOR

THE SALE OF USED/ UNSERVICEABLE TYRES

TENDER NO.KPR/ 58 /2019

[Item Located at CPSTL – Kolonnawa]

**Manager (Procurement)
Procurement Function,
01st Floor, New Building,
Kolonnawa,
Wellampitiya.**

Fax : 011-2572155

Tel : 011-25750764/0112572156

E- Mail : procure@cpstl.lk



TENDER NOTICE

CEYLON PETROLEUM STORAGE TERMINALS LIMITED

TENDER NO: KPR - 58 / 2019

THE SALE OF USED/ UNSERVICEABLE TYRES

The Chairman, Department Procurement Committee (Lower Minor) , Ceylon Petroleum Storage Terminals Limited (CPSTL), will receive sealed bids for the sale of following Used/ Unserviceable tyres.

TYRE SIZE	QTY (Nos)
825 X 20 Cross Ply PR 14	02
900 X 20 Cross Ply PR 14	117
1000X20 Cross Ply PR 16	96
1100X20 Cross Ply PR 16	1489

TYRE SIZE	QTY (Nos)
295/80R 22.5 16R	321
11R 22.5 PR 16 Tyres Tubeless	11
Light Vehicle 20 > Rim Size	293

Interested parties may obtain necessary information through the tender information page at CPSTL website: www.cpstl.lk and the original tender documents could be obtained from the undersigned on submission of a written request, during working days from **0900 hrs. to 1400 hrs. till 30.09.2019** upon payment of a non refundable Tender document fee **Rs.500.00** for each. Bidders are requested to inspect the Bidding document prior to purchase and once it is purchased document fee is not refundable for any reason whatsoever.

The parties interested could inspect the above items which are kept at our Auction yard, Kolonnawa by making a prior appointment with the Stores Manager on **Tel: 011-5668954 or 011 – 5750751**.

Sealed bids may be dispatched either by register post or should be logged in the Tender box place at the the Procurement Function, 1st Floor, New Administration Building, Oil Installation, Kolonnawa to reach on or before **1400 hrs on 01.10.2019**.

Bids will be closed at 1400 hours on **01.10.2019** and will be opened immediately thereafter at the office of Manager Procurement, Procurement Function, 1st Floor, New Administration Building, Oil Installation, Kolonnawa. Bidders or their authorised representatives will be permitted to be present at the opening of the Bid.

Bid shall be valid until **19.11.2019**

Bid shall be accompanied by a bid security of **Rs.10,000.00** and shall be valid until **17.12.2019** and beyond any extension subsequently requested.

For Further details of clarifications, bidders may contact the Procurement Manager on **Tel. Nos.011-2572156 or 011-5663121**.

**The Chairman,
Department Procurement Committee
C/o Manager Procurement
Ceylon Petroleum Storage Terminals Limited
Procurement Function
01st Floor, New Building
Kolonnawa
Wellampitiya
Sri Lanka.
Fax / Telephone : 011 2572155 / 5663121
Email : procure@cpstl.lk**

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CEYLON PETROLEUM STORAGE TERMINALS LIMITED

THE SALE OF USED/ UNSERVICEABLE TYRES

KPR/ 58 /2019

1. TERMS & CONDITIONS

Recipient No :

Date :

Name :

TERMS & CONDITIONS OF THE TENDER

1. Sealed Tenders are invited by the Chairman, Procurement Committee, Ceylon Petroleum Storage Terminals Limited (CPSTL) for the “ SALE OF USED / UNSERVICEABLE TYRES – KPR/ 58 / 2019 ” which are Located at the Auction Yard, Oil Installation, Kolonnawa
2. Tender documents could be obtained from the office of the Manager Procurement, Procurement Function, 01st Floor, New Administration Building, Oil Installation, Kolonnawa, Wellampitiya up to **30.09.2019** on working days from **0900** hrs to **1400** hrs on a cash deposit of **Rs. 500.00** which is non-refundable.
3. The parties interested could inspect the above items which are kept at our Auction yard, Kolonnawa by making a prior appointment with the Manager (Stores) on **Tel: 011-2072187 or 011 – 5750751.**
4. Bidders are requested to inspect and satisfy themselves with regard to the conditions of these items prior to submitting their tenders as no complain whatsoever will be entertained once the tenders are being opened and no refunds of payments would be made under any circumstances, against payments made on award of tender.
5. All offers should legibly written / typed in the space provided in the attached price schedule (**Annexure – A**) against the relevant Lot Nos. and submitted in duplicate along with the annexed declaration form (**Annexure – B**) duly signed by the bidder.
- 6.
7. Each perfected bid should be accompanied by an on demand Bid Security to the value of **Rs. 10,000.00** received from a recognized bank operated in Sri Lanka with the authority of a license issued by the monitoring board (Central Bank) of Sri Lanka. or you can deposit the same amount to CPSTL for the Bid Security. Bids not accompanied by Bid Securitys will be rejected. The Form of Bid Security is attached to the Bidding Document. (**Annexure- C**)
8. The Bid Security shall be valid until **17.12.2019.**

9. Bids enclosed in the envelope provided, shall be deposited in the tender box provided at the office of the Manager (Procurement), Procurement Function, 01st Floor, New Building, Oil Installation, Kolonnawa or sent under registered cover to reach him before **1400 hrs on 01.10.2019**
10. Tender will be closed at 1400 hrs on **01.10.2019** and will be opened immediately thereafter at the office of Manager Procurement, Procurement Function, 1st Floor, New Administration Building, Oil Installation, Kolonnawa. Bidders or their authorized representatives will be permitted to be present at the opening of the Bid.
11. Bidders are required to offer a rate “per tyre” including all taxes (2.041%NBT &15% VAT)
12. The successful bidder on being notified by the CPSTL of the acceptance of his/their tender or any portion of the tender shall within five (05) working days of such notifications pay the full value of accepted tender by cash and make arrangements to remove the tyres out of CPSTL premises at his own expense within seven (07) working days from the date of the payment.
13. The successful bidder is required to make the full payment for all awarded items & part payment would not be entertained
14. Successful bidder/s should completely remove the items in awarded lots/ set of items and should not leave any of the items as remainders. Failing to do so will result the payments being made forfeited as no time extensions would be granted to make payment or for removal.
15. The successful bidder shall adhere to the safety and security regulations of the CPSTL, in removing the materials from the premises of the CPSTL, and any damage caused to the CPSTL property/equipment should make good in condition at their own expense.
16. Loading equipment (fork lift) will be provided by CPSTL. If any other equipment required for should be brought by the bidder, for which prior approval should be obtained from Manager (Stores).
17. If any successful bidder is unable to personally report to CPSTL Kolonnawa for collection of items they could nominate a person certifying the specimen signature in writing (if a company on a company letter head) to manager Procurement, CPSTL.
18. Bid Securities of the unsuccessful bidders shall be released only after the tenders are finalized. The Bid securities of the successful bidder will be released only after the satisfactory removal of the materials.
19. The successful bidder is required to make the full payment for all awarded items & part payment would not be entertained.
20. Evaluation will be based on item wise price of quoted items.

Manager (Procurement)

PRICE SCHEDULE

TYRE SIZE	QTY	BID PRICE (With Taxes) [Rate Per Tyre] Rs.																																																					
825 X 20 Cross Ply PR 14	02	<table border="1" style="width:100%; text-align:center;"> <tr> <td colspan="6">Rs.</td> <td colspan="3">Cents</td> </tr> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> <td style="width:20px;">/</td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td colspan="9"><i>(Numeric)</i></td> </tr> <tr> <td colspan="9">.....</td> </tr> <tr> <td colspan="9"><i>(In words)</i></td> </tr> </table>									Rs.						Cents									/			<i>(Numeric)</i>																	<i>(In words)</i>								
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PRICE SCHEDULE

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11R .22.5 PR 16 Tyres Tubeless	11	Rs. Cents														
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		(Numeric)														
															
		(In words)														

*** Above mentioned bid prices are inclusive of 2.041 % NBT & 15% VAT.**

The undersigned having read the conditions of the tender makes the offer in compliance with subject to all the conditions thereof, and agree to abide by the terms and conditions set out in the tender.

Vat No :

Name of Bidder :

Address :

.....

.....

Tele. No :

Fax No :

Signature of Bidder :

Date :

DECLARATION FORM

The undersigned having read the conditions of the tender, quoted the rates in compliance with and subject to all the conditions thereof, and agree to abide by the Terms and Conditions set out in the tender.

Furthermore, we accept that the decision made by the Procurement Committee, CPSTL in regard to award of the tender will be final and cannot be challenged.

.....

Signature of the Bidder

Name :

Address :

Telephone :

Date :

FORM OF BID

The Chairman
 Department Procurement Committee
 C/o Procurement Manager
 Procurement Function
 Ceylon Petroleum Storage Terminals Limited Oil Installation
 01st Floor, New Building
 Kolonnawa,
 Wellampitiya
 Sri Lanka.

Dear Sir,

TENDER FOR THE SALE OF USED / UNSERVICEABLE TYRES.**PUBLIC TENDER NO: KPR / 58 /2019**

- A-1** Having familiarized ourselves with the formal request for Terms & Conditions of the tender for the **SALE OF USED / UNSERVICEABLE TYRES** referred to therein, I/we offer to complete the whole of said contract/ services in conformity with the said document
- A-2** Unless & until a formal agreement is engrossed & executed, this tender together with your written acceptance thereof shall constitute a binding contract between us.
- A-3** I/We understand that you are not bound to accept the highest evaluated tender or any other bid that you may receive.
- A-4** The tender I/we am/are offering is complete and fulfills the requirements discussed in the bidding document.
- A-5** I/We agree to abide by this bid **until** **2019** Conditions and prices quoted shall remain binding upon us and may be accepted at any time before the expiration of the period.
- A-6** I/We undertake to conform to all the terms & conditions in the said tender & the schedule within the time specified.
- A-7** I/We declare that I/we commit to obtain a tender security in accordance with clause 07 & have perused the format of Tender security (in case of a bank guarantee) contained in Form “D” and confirm our compliance with the said security in the event of award of tender.

A-8 I/We affirm that the said items will be disposed within 5 days from the date of full payment of the tender.

A-9 If our tender is accepted, we commit to accept the clause 12 Mode of payment.

A-10 I/We offer the total price of Rs..... *[insert total price in figures]*

Rs..... *[insert total price in words]* for the **SALE OF USED / UNSERVICEABLE TYRES** as detailed out in this tender document and details of the total price is as given in the schedule of prices **Form “A”**.

A-11 I/We am/are fully aware that the acceptance or rejection of any tender will be at the sole discretion of the Department Procurement Committee, Ceylon Petroleum Storage Terminals Limited.

Dated this day of2019.

Signed *[insert signature of authorized representative]*.....

In the Capacity of *[insert title of authorized representative]*.....

Name *[insert printed or typed name of authorized representative]*

Duly authorized to sign the bid for and on behalf of *[insert the name of the authorizing entity]*.....

Address*[insert the address of the authorizing entity]*:

.....

.....

Company Seal (Rubber Stamp)

Witnesses:

1. Signature:

2. Signature:

Name :

Name :

Address:

Address:

.....

.....

.....

.....

FORM OF BID SECURITY

BOND NUMBER :.....

DATE :.....

SUM GUARANTEED :.....

To :

Chairman
Ceylon Petroleum Storage Terminals Limited
C/o Procurement Manager
1st Floor, New Building
Kolonnawa Installation
Kolonnawa
Sri Lanka

Dear Sir,

By this Bond we..... (hereinafter called "the Bidder") and we(name of Bank) whose registered office is at(hereinafter called "the Surety") are held and firmly bound into(hereinafter called "the Authority") in the sum offor the payment of which sum the Bidder and the Surety bind themselves their successors and assigns jointly and severally by these present.

Whereas the Authority has invited the Bidder and other persons to complete tenders in similar terms for the supply ofand works associated (hereinafter called "the Bidder") in accordance with such invitation, the Bond shall provide security to the Authority that the Bidders will honour certain obligations to be undertaken by him in the Tender in accordance with the following conditions.

Now the Conditions of this Bond are :

- (a) that it shall remain in full force and effect until the earliest of
(i) (17.12.2019), being from 01.10.2019, the date stipulated by the Authority for the submission of tenders, or any prolongation of such date above notified to the Authority by the bidder and the Surety in writing:
(ii) In the event of the Tender by the Authority, the date upon which the Tender provides a performance security to the Authority in accordance with the terms of the contract thereby made between them, or
(iii) In the event of acceptance of the Authority of a tender for the work from a third party the date upon which such third party provides the relevant performance security.

Contd.....02

Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified in this Bond upon receipt of first written demand from the Authority stating that

- (i) the bidder has withdrawn his Tender during the Tender period, or
- (ii) the bidder has failed to provide a performance security to the Authority in accordance with the terms of the contract between them upon acceptance of the Tender.

No alteration in the terms of the Bidder, nor any forbearance or forgiveness in or in respect of any matter or thing concerning the Tender on the part of the Authority, nor any objection from the bidder shall in any way release the Surety from any liability under this Bond.

The benefit of this Bond shall not be assignable by the Authority and upon its ceasing to be in full force and effect the Authority shall return the same to the bidders.

This Bond shall be governed by the laws of Sri Lanka.

I executed as a Date this () day of () 2019 ()

For and on behalf of the bidders..... for and on behalf of the Surety.....
.....

Signed by..... Signed by.....

In the capacity of In the capacity of

And by..... And by.....

In the capacity of..... In the capacity of

Seal (where applicable)