



CEYLON PETROLEUM STORAGE TERMINALS LIMITED

INVITATION FOR BIDS

SALE OF USED VEHICLES

Bidder No: KPR -/ 119 A/2017

Procurement Function,
Ceylon Petroleum Storage Terminals Limited,
1st floor, New Administration Building,
Oil Installation,
Kolonnawa.

Tel /Fax 011-2572155 / 2572155

E mail :procure@cpstl.lk

31.07.2018



TENDER NOTICE
CEYLON PETROLEUM STORAGE TERMINALS LIMITED

Tender No: KPR /119A /2017
SALE OF USED VEHICLES

The Chairman, Department Procurement Committee, Ceylon Petroleum Storage Terminals Limited (CPSTL), will receive sealed bids for the sale of following vehicles.

Vehicle Type	Make	No. of Vehicles
Motor Car	HONDA	01
Jeep	KIA	01
Double Cab	ISUZU,	02
Single Cab	TATA	01
Tree Wheeler	BAJAJ	03
Motor Cycle	YAMAHA,BAJAJ, STARLINE,HONDA,	11
Falk Lift	MITSUBISHI,YALE	02
Motor Coach	TATA	01
Motor Lorry	TATA	01
Tank Lorry	CYX Isuzu, UD NISSAN,	08
Prime Mover	UD NISSAN	05
Tank Trailer		01

Bid documents can be obtained on the submission of a written application to Manager Procurement upto **11.10.2018 from 0900hrs to 1400hrs** upon payment of a non refundable fee of **Rs. 3,000.00 per set**. Bid documents could be inspected at the office of Manager Procurement free of charge.

The parties interested could inspect the above vehicles which are kept at our Auction yard, Kolonnawa by making a prior appointment with the Stores Manager on **Tel: 011-5668954 or 011 – 5750751**.

Sealed bids maybe dispatched either by register post or should be logged in the Tender box place at the Procurement Function, 1st Floor, New Administration Building, Oil Installation, Kolonnawa to reach on or before closing time of the tender.

Bids will be closed at **1400** hours on **12.10.2018** and will be opened immediately thereafter at the office of Manager Procurement, Procurement Function, 1st Floor, New Administration Building, Oil Installation, Kolonnawa. Bidders or their authorised representatives will be permitted to be present at the opening of the Bid.

For Further clarifications, bidders may contact the Procurement Manager on **Tel. Nos.011-2572156 or 011-5750764**

Procurement Manager
Ceylon Petroleum Storage Terminals Limited,
Procurement Function,
1st floor, New Administration Building,
Oil Installation ,Kolonnawa.

SALE OF 37 NOS. USED VEHICLES

TENDER NO KPR/ 119A /2017

TERMS & CONDITIONS OF THE TENDER

1. Sealed Tenders are invited by the Chairman, Department Procurement Committee of Ceylon Petroleum Storage Terminals Limited for the **“Sale of Used Vehicles”**
2. Details pertaining to 37 vehicles are listed in the attached schedule.
3. Tender documents could be obtained from the office of the Manager Procurement, Procurement Function, 1st Floor, New Building, Oil Installation, Kolonnawa, Wellampitiya up to **11.10.2018 on working days from 0900 hrs to 1400 hrs** on the payment of a non-refundable tender fee **of Rs. 3,000.00** (Three Thousand).
4. Tenderers are requested to inspect and satisfy themselves with regard to the conditions of these vehicles prior to submitting their tenders. No complaints whatsoever will be entertained once the tenders are being opened.
5. All offers should be clearly written / typed in the space provided in the attached schedule and submitted in duplicate along with the annexed declaration form duly signed by the tenderer. The rates submitted in the original, is taken as the tendered rate.
6. Each perfected tender should be accompanied by an on demand Bid Bond to the minimum value of **25%** or more of the total value of the tender received from a recognized bank operated in Sri Lanka or you can deposit the same amount to CPSTL for the bid bond. Tenders not accompanied by Bid Bonds will be rejected. The Form of bid security is attached to the tender document (**Annexure C**).The bid bond shall be valid until **09.02.2019**.
7. Sealed bids may be dispatched either by register post or should be logged in the Tender box placed at the Procurement Function, 1st Floor, New Administration Building, Oil Installation, Kolonnawa to reach before closing time. Top of the left hand corner of the envelope should be marked **“SALE OF USED VEHICLES. – Closing Date 12.10.2018 at 1400 hrs.**
8. Tender will be **closed at 1400 hrs on 12.10.2018** and opened immediately thereafter. Tenderers are allowed to be present at the time of opening of the tender.
9. The successful tenderer on being notified by the CPSTL of the acceptance of his tender or shall within five (05) working days of such notification pay the value of accepted tender by cash and make arrangements to remove the vehicles from CPSTL premises at his own expense within seven (07) working days from the date of the payment.

- 10.** The successful tenderers shall adhere to the safety and security regulations of the CPSTL, in removing the vehicle/s from the premises of the CPSTL, and any damage caused to the CPSTL property, equipment shall make goods at their own expense.
- 11.** The Bid Bond of the unsuccessful tenderers shall be released only after the tenders are finalized. The Bid Bond of the successful tenderers, will be released only after the satisfactory removal of the vehicles within the stipulated time period.
- 12.** The Ceylon Petroleum Storage Terminals Limited does not bind itself to accept the highest or any tender. and CPSTL has the sole discretion to reject any or all the tenders. Furthermore CPSTL reserves its sole right to sell or otherwise dispose vehicles which are not removed within the stipulated time period and encash the Bid Bond of these tenderers.
- 13.** Employee of CPSTL/CPC is eligible to quote for only one vehicle out of listed vehicles. . However if they wish to quote more than one, he/she shall submit bid bond as same as outside bidder.
- 14.** Additional taxes of 2.041% NBT and 15% VAT will be added to the quoted value.

Manager (Procurement)
Procurement Function
1st Floor, New Building
Oil Installation
Kolonnawa
Wellampitiya.

Applicable only CPC/CPSTL Employees

1. Employees of CPC/CPSTL are allowed to quote only one vehicle in the tender without Bid Bond. However if they wish to quote more than one, he/she shall submit bid bond as same as outside bidder.
2. If the successful bidder for a vehicle happens to be a employee of CPC/CPSTL and in case where he does not dispose the vehicle/s within the stipulated time period, CPSTL has the right to offer vehicle/s in question to the second higher bidder. The price difference between the highest bidder and the second highest bidder or 10% of the value tendered by the highest bidder, whichever is high will be received from the highest bidder.
3. A letter empowering to the CPSTL to deduct 10% of tender value of the aforesaid price difference whichever is high from his/her salary slip should be attached with the tender document by each employee.
4. Any employee can withdraw their offer by giving a written notice to the Manager Procurement before opening of the tender. In such a situation, he/she will not be imposed any penalty by CPSTL. However, CPSTL will not refund the document fee of Rs. 3,000.00 (Three Thousand)
5. Employee whose salary more than 60% of the total emoluments are eligible to quote the tender. A copy of recent salary slip attested by their respective head of function should be attached in their bid to prove the eligibility.

To be completed by CPC / CPSTL Employees only

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The Chairman
Procurement Committee
Ceylon Petroleum Storage Terminals Ltd.
Procurement Function
1st Floor, New building
Kolonnawa.

Disposal of Used Vehicles at Ceylon Petroleum Storage Terminals Limited

Having perused the conditions of Tender dated, I hereby agree to comply with the terms & conditions of the tender.

I hereby agree to pay the value of tender by cash to the CPSTL, within ten (10) working days upon the award of the tender. In case of failure to pay the said amount within the stipulated time period, CPSTL has the right to offer vehicle in question to the second highest bidder. However, CPSTL reserves its sole right to recover, price difference between my offer and the second highest bidder of 10% of the value tendered by me, whichever is higher.

Hence, I hereby authorize CPSTL/CPC to deduct 10% of tender value of the aforesaid price difference whichever is higher from my salary.

Signature of Employee :

Name :

EPF :

Designation :

Witness 1.

2.

Annexure "B"

DECLARATION FORM

The undersigned having read the conditions of the bid, quoted the rates in compliance with and subject to all the conditions thereof, and agree to abide by the Terms and Conditions set out in the bid.

Furthermore, we accept that the decision made by the Procurement Committee, CPSTL in regard to award of the bid will be final and cannot be challenged.

.....
Signature of the Bidder

Name :

Address :

Telephone :

Date :

Company Seal:

SCHEDULE OF PRICE

No.	Vehicle No.	Type of Vehicle	Year of Manufacture	Price Offered Without Taxes		Price offered in word Rs.
				Rs.	Cents	
1	WPJO-4693	Honda Car	2004			
2	WP KB-7037	Kia Jeep	2005			
3	59-1492	Isuzu Double Cab	1996			
4	59-1629	Isuzu Double Cab	1997			
5	WPLE-2141	Tata Single Cab	2007			
6.	206-9350	Three Wheeler	1999			
7.	206-9349	Three Wheeler	1999			
8	WPQL-0514	Three Wheeler	2007			
9	126-0661	Motor Cycle	1992			
10	126-0662	Motor Cycle	1992			
11	132-9928	Motor Cycle	1993			
12	146-1961	Motor Cycle	1996			
13	145-7586	Motor Cycle	1996			
14	WPJM-8330	Motor Cycle	2004			
15	WPMD-5788	Motor Cycle	2005			
16	WPTI-0141	Motor Cycle	2007			
17	WPTQ-9037	Motor Cycle	2007			

SCHEDULE OF PRICE

No.	Vehicle No.	Type of Vehicle	Year of Manufacture	Price Offered Without Taxes		Price offered in word Rs.
				Rs.	Cents	
18	WPTQ-9041	Motor Cycle	2007			
19	WPUS-8887	Motor Cycle	2009			
20	42-1433	Mitsubishi Folk Lift	1989			
21	42-6080	Yale Folk Lift	1990			
22	WPNA-5976	Tata Bus	2007			
23	27-7158	Tata Lorry	1979			
24	47-3409	CYZ Bowser 13200 Ltr	1994			
25	47-4596	CYZ Bowser 13200 Ltr	1994			
26	47-2007	CXZ Isuzu Bowser 13200 Ltr	1994			
27	48-8024	UD Nissan Bowser 19800 Ltr	1996			
28	226-7737	CD12-UD Nissan Bowser 13200 Ltr	1999			
29	226-8416	CD12-UD Nissan Bowser 13200 Ltr	1999			
30	226-7480	CD12-UD Nissan Bowser 13200 Ltr	1999			
31	226-8470	CD12-UD Nissan Bowser 13200 Ltr	1999			
32	47-1282	UD Nissan Primer Mover	1994			
33	47-4693	UD Nissan Primer Mover	1994			

SCHEDULE OF PRICE

No .	Vehicle No.	Type of Vehicle	Year of Manufacture	Price Offered Without Taxes		Price offered in word Rs
				Rs.	Cents	
34	47-4691	UD Nissan Primer Mover	1994			
35	47-4690	UD Nissan Primer Mover	1994			
36	47-4692	UD Nissan Primer Mover	1984			
37	46-6129	Tank Trailer 26400 Ltr	1994			

*** Additional taxes of 2.041% NBT and 15% VAT will be added to the quoted value.**

Vat No

Name of Tenderer :.....

Address :.....

Tele. No:.....

.....

Fax No:

.....

Signature of Tenderer:

Date:

FORM OF BID SECURITY

BOND NUMBER:.....
DATE :.....
SUM GUARANTEED :.....

To :

Chairman
 Ceylon Petroleum Storage Terminals Limited
 C/o Procurement Manager
 1st Floor, New Building
 Kolonnawa Installation
 Kolonnawa
 Sri Lanka

Dear Sir,

By this Bond we.....
 (hereinafter called "the Tenderer") and we
(name of Bank) whose registered
 office is at
(hereinafter
 called "the Surety") are held and firmly bound into
(hereinafter called "the Authority") in the
 sum offor the payment of which sum the Bidder and the Surety
 bind themselves their successors and assigns jointly and severally by these present.

Whereas the Authority has invited the Tenderer and other persons to complete tenders in similar terms for the supply ofand works associated (hereinafter called "the Tender") in accordance with such invitation, the Bond shall provide security to the Authority that the Tenderer will honour certain obligations to be undertaken by him in the Tender in accordance with the following conditions.

Now the Conditions of this Bond are :

- (a) that it shall remain in full force and effect until the earliest of
 - (i) **One Hundred & twenty (120)** days from **(12.10.2018)** up to **09.02.2019**, the date stipulated by the Authority for the submission of tenders, or any prolongation of such date above notified to the Authority by the Tenderer and the Surety in writing;
 - (ii) In the event of the Tender by the Authority, the date upon which the Tender provides a performance security to the Authority in accordance with the terms of the contract thereby made between them, or
 - (iii) In the event of acceptance of the Authority of a tender for the work from a third party the date upon which such third party provides the relevant performance security.

Contd.....02

Subject to this Bond being in full force and effect, the Surety shall pay the full amount specified in this Bond upon receipt of first written demand from the Authority stating that

- (i) the Tenderer has withdrawn his Tender during the Tender period, or
- (ii) the Tenderer has failed to provide a performance security to the Authority in accordance with the terms of the contract between them upon acceptance of the Tender.

No alteration in the terms of the Tenderer, nor any forbearance or forgiveness in or in respect of any matter or thing concerning the Tender on the part of the Authority, nor any objection from the tenderer shall in any way release the Surety from any liability under this Bond.

The benefit of this Bond shall not be assignable by the Authority and upon its ceasing to be in full force and effect the Authority shall return the same to the Tenderer.

This Bond shall be governed by the laws of Sri Lanka.

I executed as a Date this () day of ()2018 ()

For and on behalf of the Tenderer.....for and on behalf of the Surety.....

.....

Signed by.....Signed by.....

In the capacity of In the capacity of

And by..... And by.....

In the capacity of.....In the capacity of

Seal (where applicable)

Seal (where applicable)